

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 16<sup>th</sup> day of December 2025 at 4:00p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:

1. Dave Kleis
2. Ken Schmitt
3. Ryan Fitzthum
4. Kurt Hunstiger
5. Dave Masters

Chief Executive Officer:

Ryan Daniel

Chief Administration Officer:

Sunny Hesse

Chief Operations Officer:

Dave Green

Chief Financial Officer:

Nene Israel

**Additions or Changes to the Agenda: Commissioner Schmitt moved, and Commissioner Hunstiger seconded a motion to approve the agenda as presented. Motion carried.**

Consent Agenda:

- 5.) Minutes of November 18, 2025, Regular Meeting
- 6.) November 2025 Balance Sheet, Income Statement
- 7.) November 2025 List of Bills
- 8.) November 2025 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

**Commissioner Fitzthum moved, and Commissioner Schmitt seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

9.) Consideration of HR Policy Updates: Policy 5.3 Meals and Breaks, and Policy 8 Holidays. Sunny Hesse informed the Commissioners that changes made to Policy 5.3 Meals, and Breaks were made to remain in compliance with the state of Minnesota. Ms. Hesse also noted that Policy 8 Holidays was regarding the half day, Christmas Eve holiday. **Commissioner Masters moved, and Commissioner Schmitt seconded a motion to approve HR Policy Updates: Policy 5.3 Meals and Breaks, and Policy 8 Holidays. Motion carried.**

10.) David Turch and Associates Professional Services Agreement Ryan Daniel informed the Commissioner that Metro Bus will be entering into an independent agreement with David Turch and Associates for his services in calendar year 2026. **No Motion.**

Department Update.

11.) CEO Update. Ryan Daniel presented the Commissioners with a look at the new bus route signs that will be rolled out with the progression of the Metro Bus Forward long-range transit plan. Mr. Daniel added that he, along with a few other Metro Bus representatives, recently attends a Waite Park City Council Meeting to address concerns and answer any questions regarding the addition of the Waite Park Transit Station. Metro Bus was the recent recipient of a federal grant that will go towards the future purchase of CNG replacement buses. Metro Bus completed its fiscal year 2025 financial audit. A presentation from BerganKDV will be coming in early 2026.

Adjournment. **Commissioner Schmitt moved, and Commissioner Masters seconded a motion to adjourn the meeting. Motion carried. The meeting was adjourned at 4:20 p.m.**