

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 18th day of November 2025 at 4:00p.m. at the Metro Bus Operations Center. Commissioner Fitzthum presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Ken Schmitt	(Absent)
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	
	5. Dave Masters	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Chief Financial Officer:	Nene Israel	

Additions or Changes to the Agenda: Item number 13a, Data Request Update was added to the agenda under Department Update. **Commissioner Hunstiger moved, and Commissioner Masters seconded a motion to approve the agenda as amended. Motion carried.**

Consent Agenda:

- 5.) Minutes of October 21, 2025, Regular Meeting
 - 6.) October 2025 Balance Sheet, Income Statement
 - 7.) October 2025 List of Bills
 - 8.) October 2025 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link
- Commissioner Masters moved, and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

- 9.) Recognition of Chris Osmek 25 Years of Service. **No Motion.**

10.) Consideration of Proposed FY2026 Program of Projects. Nene Israel notified the Commissioners that there were no changes from the FY2026 CIP and Budget. Ms. Israel also stated that there would be an open comment period that would run through December 31, 2025, for anyone from the public. **Commissioner Hunstiger moved, and Commissioner Masters seconded a motion to approve Proposed FY2026 Program of Projects. Motion carried.**

11.) Consideration of HR Policy: Chapter 9.3 Paid Family and Medical Leave (PFML). Sunny Hesse informed the Commissioners that the state of Minnesota will implement a new paid leave law effective January 1, 2026. The policy outlines the obligation required by Metro Bus. **Commissioner Masters moved, and Commissioner Hunstiger seconded a motion to approve HR Policy: Chapter 9.3 Paid Family and Medical Leave (PFML). Motion carried.**

12.) Consideration of HR Policy Update: Chapter 9.1 Family Medical Leave 9.3.1 FMLA Eligibility. Ms. Hesse noted that this policy update was to include information regarding Minnesota's new Paid Family Medical Leave. The policy update includes language to match the FMLA and PMFL leave start dates. **Commissioner Hunstiger moved, and Commissioner Masters seconded a motion to approve HR Policy Update: Chapter 9.1 Family Medical Leave 9.3.1 FMLA Eligibility. Motion carried.**

Department Update.

13.) Planning Update. Marketing and Communications Manager, Nate Ramacher informed the Commissioners that Metro Bus was going to be hosting their annual Jolly Trolley food drive event December 15 -18. In 2024, Metro Bus received \$1,851.00 and 9,766lbs. of food that was distributed to Salvation Army, Catholic Charities, and Promise Neighborhood in the St. Cloud area. Mr. Ramacher noted the Marketing and Communications Department has been heavily involved in creating awareness regarding Metro Bus Forward, the ongoing long-range transit study. Other projects in progress include new, color coordinated route schedules, new system maps, new route, and shelter signs, as well as communicating information on the development of the Waite Park Transit Station.

13a.) Data Request Update. Dave Green presented the Commissioners with route and ridership information dating back to 2017. Mr. Green noted that the numbers included were strictly fixed route ridership numbers and that information regarding dial-a-ride ridership will be presented to the Commissioners in the near future.

Adjournment. **Commissioner Hunstiger moved, and Commissioner Masters seconded a motion to adjourn the meeting. Motion carried. The meeting was adjourned at 4:23 p.m.**