

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 17th day of June 2025 at 4:00p.m. at the Metro Bus Operations Center. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum
	4. Kurt Hunstiger
	5. Dave Masters
Chief Executive Officer:	Ryan Daniel
Chief Administration Officer:	Sunny Hesse
Chief Operations Officer:	Dave Green
Director of Finance:	Nene Israel

Additions or Changes to the Agenda: **Commissioner Hunstiger moved, and Commissioner Fitzthum seconded a motion to approve the agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of May 20, 2025, Regular Meeting

6.) May 2025 Balance Sheet, Income Statement

7.) May 2025 List of Bills

8.) May 2025 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Fitzthum moved, and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: No one spoke.

General Business.

9.) Recognition of Rick Miller: Commissionership Service. **No Motion.**

10.) Consideration of HR Policy Updates: Chapter 9 Leaves of Absence. Sunny Hesse noted that the policy would allow an annual opportunity for non-union employees to cash out any vacation balance above the maximum annual carryover amount that the employee has accrued. **Commissioner Hunstiger moved, and Commissioner Masters seconded a motion to approve HR Policy Updates: Chapter 9 Leaves of Absence. Motion carried.**

11.) Consideration of Procurement Policy Update. Gary Korneck informed the Commissioners that due to some changes at the Federal Transit Administration (FTA), Metro Bus is required to perform an Independent Cost Analysis (ICE) on any contract change order that exceeds \$175,000. **Commissioner Masters moved, and Commissioner Fitzthum seconded a motion to approve the Procurement Policy Update. Motion carried.**

12.) Consideration of FY2026 Final Budget and Tax Levy. Nene Israel noted that there were no changes from the preliminary budget and tax levy. There was no public comment presented during the open comment period. **Commissioner Hunstiger moved, and Commissioner Masters seconded a motion to approve FY2026 Final Budget and Tax Levy. Commissioner Fitzthum opposed the motion. Motion carried 4-1.**

13.) Resolution 2025-06, Setting Final Levy in Taxable Property in the Transit Area. Nene Israel informed the Commissioners that there was nothing brought forward during the public comment period. No changes were made from the preliminary levy. **Commissioner Masters moved, and Commissioner**

Hunstiger seconded a motion to approve Resolution 2025-06, Setting Final Levy in Taxable Property in the Transit Area. Motion carried.

14.) Resolution 2025-07, MnDot Authorizing Resolution for Calendar Year 2026 Northstar Link. Nene Israel stated that this is an annual item for Metro Bus and will keep the Northstar Link running until the discontinuance of the train to Big Lake. **Commissioner Fitzthum moved, and Commissioner Masters seconded a motion to approve Resolution 2025-07, MnDot Authorizing Resolution for Calendar Year 2026 Northstar Link. Motion carried.**

15.) Resolution #2025-08 Authorization to Apply for the Low No Grant and Provide the Local Match for the Purchase of Twenty-Three (23) Class 700 CNG Low Floor Vehicles. Nene Israel informed the Commissioners that this grant application became available in May. Ms. Israel noted that the local match would be 20%, roughly \$3.8 million. **Commissioner Hunstiger moved, and Commissioner Fitzthum seconded a motion to approve Resolution #2025-08 Authorization to Apply for the Low No Grant and Provide the Local Match for the Purchase of Twenty-Three (23) Class 700 CNG Low Floor Vehicles. Motion carried.**

Department Update.

16.) Community Outreach Update. Community Outreach & Mobility Manager, Debbie Anderson addressed the Commissioners about work being done at the Mobility Training Center (MTC). Ms. Anderson noted that the MTC is still seeing a fair amount of walk-in traffic totaling 327 individuals, year to date. Most people are there to either fill out a Dial-a-Ride application or to get general information about the Dial-a-Ride service. Year to date, staff at the MTC have performed 410 Dial-a-Ride interviews and 23 off-site assessments. The MTC Staff approved 491 people to use the Dial-a-Ride service in 2024. Ms. Anderson also informed the Commissioners that staff at the Mobility Training Center partook in 191 outreach activities in 2024 that resulted in over 4,000 contacts with people interested in hearing about the services provided at Metro Bus.

Adjournment. **Commissioner Miller adjourned the meeting at 4:23 p.m.**