

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 16<sup>th</sup> day of July 2024 at 4:00p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum
	4. Kurt Hunstiger
	5. Dave Masters
Chief Executive Officer:	Ryan Daniel
Chief Administration Officer:	Sunny Hesse
Chief Operations Officer:	Dave Green
Director of Finance:	Paula Mastey

Additions or Changes to the Agenda: **Commissioner Hunstiger moved, and Commissioner Fitzthum seconded a motion to approve the agenda as presented. Motion carried.**

Consent Agenda:

- 5.) Minutes of June 18, 2024, Regular Meeting
- 6.) June 2024 Balance Sheet, Income Statement
- 7.) June 2024 List of Bills

8.) June 2024 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link  
**Commissioner Miller moved, and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

9.) Introduction of Commissioner Dave Masters. **No Motion.**

10.) Election of Officers. **Commissioner Fitzthum moved and Commissioner Hunstiger seconded a motion to approve Dave Kleis as Chair, Rick Miller as Vice Chair, Kurt Hunstiger as Treasurer, Dave Masters as Secretary, and Ryan Fitzthum as Member. Motion carried.**

11.) Consideration of FY2025 Budget Proposal and Tax Levy. Paula Mastey informed the Commissioners that Metro Bus would be looking to increase the tax levy in 2025 by \$250,000. Ms. Mastey noted that the Cost-of-Living Adjustment in fiscal year 2025 would be a 2% increase. A 30-day comment period will be open to the public for anyone who wishes to address the proposed budget and tax levy. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve FY2025 Budget Proposal and Tax Levy. Motion carried.**

12.) Resolution #2024-06, Setting Preliminary Levy on Taxable Property in Transit Area. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve Resolution #2024-06, Setting Preliminary Levy on Taxable Property in Transit Area. Motion carried.**

13.) Long Range Transit Plan Update. Paul Lutey, of Nelson Nygaard Consulting Associates, addressed the Commissioners and gave an update on the Metro Bus Forward Project. The Metro Bus Forward Project goal is to look at the current service area, see how people are using the service, where people are going in the service area, and how Metro Bus can make the service more accessible and user friendly. A complete look at the Metro Bus Forward Project as well as surveys, draft service recommendations, and maps can be found using the link provided below.

[https://ridemetrobust.com/forward/?\\_gl=1\\*1oatoq2\\*\\_ga\\*MjE0NDk2NDU5Mi4xNzE4OTcxNDI2\\*\\_ga\\_8MC7XDH0DH\\*MTcyMzY2NDUzMi4xNy4wLjE3MjM2NjQ1MzluMC4wLjA.\\*\\_ga\\_84PFZC6HS7\\*MTcyMzY2NDUzMi4xNy4wLjE3MjM2NjQ1MzluMC4wLjA](https://ridemetrobust.com/forward/?_gl=1*1oatoq2*_ga*MjE0NDk2NDU5Mi4xNzE4OTcxNDI2*_ga_8MC7XDH0DH*MTcyMzY2NDUzMi4xNy4wLjE3MjM2NjQ1MzluMC4wLjA.*_ga_84PFZC6HS7*MTcyMzY2NDUzMi4xNy4wLjE3MjM2NjQ1MzluMC4wLjA). **No Motion.**

14.) Department Update. Dial-a-Ride Operations Manager, Missy Kraemer, addressed the Commissioners about Metro Bus Dial-a-Ride Operators and Dispatchers. Ms. Kraemer noted that Dial-a-Ride is currently fully staffed and operating with a 99% on time performance. Dial-a-Ride Operators have provided 114,774 rides to date during fiscal year 2024. Ridership is up 14% compared to fiscal year 2023 during the same period. Metro Bus Dispatchers have received over 66,000 calls in the fiscal year 2024. Average call times in fiscal year 2024 have been reduced to 1 minute 58 seconds. This is down from 2 minutes and 49 seconds in fiscal year 2023.

Adjournment. **Commissioner Miller moved, and Commissioner Hunstiger seconded a motion to adjourn the meeting. Motion carried. The meeting was adjourned at 4:55 p.m.**