

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 18th day of June 2024 at 4:00p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum (Absent)
	4. Kurt Hunstiger (Absent)
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Administration Officer:	Sunny Hesse
Chief Operations Officer:	Dave Green
Director of Finance:	Paula Mastey

Additions or Changes to the Agenda: Item #15, Long Range Transit Plan Update was removed under General Business. **Commissioner Miller moved, and Commissioner Libert seconded a motion to approve the agenda as amended. Motion carried.**

Consent Agenda:

- 5.) Minutes of May 21, 2024, Regular Meeting
- 6.) May 2024 Balance Sheet, Income Statement
- 7.) May 2024 List of Bills
- 8.) May 2024 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link
- 9.) Ryan Daniel Contract Agreement

Commissioner Libert moved, and Commissioner Miller seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: No one spoke.

General Business.

10.) Recognition of John Libert: Commissionership Service. **No Motion.**

11.) Consideration of FY2023 Final Audited Financial Statements. Paula Mastey presented the Commissioners with the final audited financial statements from the fiscal year 2023 audit that took place in November. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve FY2023 Final Audited Financial Statements.**

12.) Resolution #2024-03, MnDOT Authorizing Resolution for Calendar Year 2025 Dial-a-Ride. Paula Mastey informed the Commissioners that these resolutions are required to apply for MnDOT operating contracts. Ms. Mastey stated that this is an annual requirement for Fixed Route, Dial-a-Ride, and Northstar Link services. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve Resolution #2024-03 MnDOT Authorizing Resolution for Calendar Year 2025 Dial-a-Ride. Motion carried.**

13.) Resolution #2024-04, MnDOT Authorizing Resolution for Calendar Year 2025 Fixed Route. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve Resolution #2024-04 MnDOT Authorizing Resolution for Calendar Year 2025 Fixed Route. Motion carried.**

14.) Resolution #2024-05, MnDOT Authorizing Resolution for Calendar Year 2025 Northstar Link. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve Resolution #2024-05 MnDOT Authorizing Resolution for Calendar Year 2025 Northstar Link. Motion carried.**

16.) Department Update. Chief Administration Officer, Sunny Hesse spoke to the Commissioners regarding new hires at Metro Bus. Ms. Hesse noted that in fiscal year 2023 Metro Bus had a total of 34 new hires, in contrast to 27 employee departures. Year to date in 2024, Metro Bus had 18 new hires with 13 separations. Ms. Hesse added that Metro Bus currently has 10 vacant Fixed Route Bus Operator positions, three vacant Dial-a-Ride positions and one vacant Fueler position, however; there are employees tentatively starting in July to fill those positions. Metro Bus continues to run recruitment advertisements online, in movie theaters, and at St. Cloud Rox baseball games. Ms. Hesse noted that Metro Bus was continuing to work with UKG to implement a new payroll and HR software system. The UKG project is ongoing with no go-live date planned.

Adjournment. **Commissioner Libert moved, and Commissioner Miller seconded a motion to adjourn the meeting. Motion carried. The meeting was adjourned at 4:23 p.m.**