

Metro Bus Dial-a-Ride Bus Graphics

Vendor Question & Responses (in red)

- Please confirm that the Bidder can present the Pricing Proposal in their own template format showing the production, installation and trip charges
Yes, proposal can be in bidder's format as long as all needed elements are included.
- Please confirm you will provide the final artwork in high-resolution vector files (e.g. Adobe Illustrator)
Confirmed.
- Please confirm there is no removal required
Buses are new so no removal is required.
- Questions about Attachment-A-2024-DAR-buses_exterior-graphics.pdf
 - Please confirm the red and white areas are paint and not vinyl material to be provided by the contractor
Correct, red and white areas are painted at the factory.
 - Please confirm there is no coverage of windows, bumper, or roof
Confirmed.
 - Confirm whether any other OEM or Safety decals, not supplied by the Contractor, need to be installed on the paint?
All decals that need to be installed by the bidder are included in attachments to the RFP.
- Question about the statement in paragraph 7.1 (b) 'Additional cost considerations may be submitted in writing prior to option acceptance' in relation to paragraph 8.1, 'The term of this agreement will be for a period of six (6) months.' – please confirm:
 - What is the expected delivery date for the first and last of the batch of 8 new buses
Deliveries dates are unknown at this time. The first batch is expected to start arriving spring of 2024. The second batch is expected to start arriving later in 2024.
 - If there a fixed date by which the installations must be completed?
No. Installation completion will be based on when the buses arrive.
 - The pricing provided for the eight (8) new ARBOC buses is valid for six months e.g. through to approximately December 2024 and ahead of the annual 3M price increase around January 2025
Confirmed.
 - The additional eight buses are also new ARBOC buses e.g. same vehicle size and type to expand the Dial-a-Ride Bus service
Confirmed.
 - The pricing for the additional eight buses can be increased at the prevailing rate
As stated in the RFP, price increases can be submitted in writing and considered before the option is accepted by either party.
- Question paragraph 10.2 ('Production and installation of interior, cut-vinyl graphics and signs on the same eight buses'), for proper estimation of the costs we need measurements of the interior signs
This is included in the updated applicable attachment.
- Question about paragraph 10.3 ('Measurement of buses') which notes 'Sizes and locations of decals may vary slightly based on measurements taken during the pre-production meeting', is

there an opportunity for change control after the pre-production meeting or should bidders consider their RFP response a 'firm, fixed price'

Pricing should be considered firm and fixed. Small variation in location will not significantly impact the scope of the project.

- Second about paragraph 10.3 ('Measurement of buses') regarding part C 'A specific timeframe for decal production and scheduling of graphics installation on the first bus must be included as part of your proposal'
 - Would a standard turnaround/schedule of thirty working days from receipt of final artwork to first installation be acceptable? This timescale allows proper time for artwork approval, color matching, production, shipping, and installation.
Any timeframe is acceptable but will be considered against other proposals received as an important element in the awarding of the contract.
 - Fresh paint will require 30 days to degas and avoid bubbling of the vinyl, please advise the earliest date when that 30-day anniversary will be met
This will have to be determined on a case-by-case basis as the buses become available. The buses have to go through retrofitting after painting that generally spans the thirty days mentioned.
 - Are bidders permitted to state offsets e.g. 1+ week, +1 month etc. given the earlier statement 'Projected Start Date: (no earlier than) MARCH 18, 2024' or should bidders use March 18 as a base point on the understanding timeline will change if the start is delayed
Use March 18 as a starting point.
 - Will the timeline be used as the basis for scoring the 30 marks available for 'Installation Availability' per the evaluation criteria in paragraph 6
No, that timeline would begin when a bus becomes available. We need to know how long lead time is needed before installations will be performed once each bus becomes available.
- Question 11.1 Material specifications please confirm that bidders can propose the brand of material as long as it complies with the specification in point (a) to (c)
Confirmed.
- Further question about the Metro Bus Operations Center described in sub-paragraph 10.3 point (a)
 - Is the Center a unionized environment, is there a labor agreement in place?
Metro Bus has multiple unions which do not impact this project.
 - Please confirm that installation will be performed 'on-premises' e.g. not at the contractor's shop
Confirmed.
 - What are the installation hours?
Facilities are available and staffed from 6 AM to 10 PM each day.
 - How many bay(s) are available with power, light, and temperature control
One bay will be available for each bus.
 - Are there any special requirements for on-site security, health and safety or COVID19 protocols?
Not at this time.

- Are there any restrictions on vehicle availability or can installations be performed during regular hours?

Installations can be performed during regular hours.

- Is there a provision for the Contractor to raise a charge in the installation is cancelled or delayed without reasonable notice?

No.

- Sub-paragraph 10.2 references three separate decals in Attachment B: Metro Bus Interior Signs (also referenced in 11.1 b)

- However it is not stated how many decals are needed per bus interior – please clarify

One of each per bus.

- Please confirm these are opaque (e.g. not reflective or perforated)

Confirmed.

- We note from sub-paragraph 10.4 (b) that 'Each bus may necessitate individual installations', but unclear if the red/white/black painting is being performed at the factory or local distributor, is there an opportunity to install all of the decals in a single batch?

No.

- Sub-paragraph 11.1c states "Contractor must be able to make spare vinyl wrap available to address inadvertent repairs due to accidents, etc. Metro Bus would be responsible for reproduction costs due to such accidents" please confirm that bidders can state a minimum order value in their pricing proposal

This is not an option.

- Please confirm that the contractor is not required to remove hardware such as bike racks, license plates, lights etc.

Confirmed.

- Question about 4. Liability Insurance Requirements, please confirm Commercial Auto Coverage can be provided by a certificate from our local subcontractor (rather than the prime contractor) since they will own the vehicles on-site

Yes, Liability Insurance must be provided for the owner of the vehicles who will actually be on-site.

- Paragraph 10.4 c states 'Proposal must include needed advance notice to schedule each bus installation.' Please confirm this means the Proposer should state the number of days from notification to installation, could you indicate what is acceptable notice?

Correct, this means the number of days from notification to installation. Each bidder should state a timeframe and it will be part of the consideration. There is not a particular "acceptable notice".

- Question about the statement 'Vinyl and install must hold up eight years and be able to withstand multiple weekly automated bus washes' in paragraph 11.1 please confirm this is 'expected lifespan' and not a warranty requirement

Vinyl must be able to withstand normal wear and installer will be obligated to replace it if it does not.

- Can the contractor deliver the kits and store them on site?

Yes.