

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 19th day of December 2023 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis	(4:05pm)
	2. Rick Miller	
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Director of Finance:	Paula Mastey	

Additions or Changes to the Agenda: **Commissioner Hunstiger moved, and Commissioner Fitzthum seconded a motion to approve the agenda as presented. Motion carried.**

Consent Agenda:

- 5.) Minutes of November 21, 2023, Regular Meeting
 - 6.) November 2023 Balance Sheet, Income Statement
 - 7.) November 2023 List of Bills
 - 8.) November 2023 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link
- Commissioner Libert moved, and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

9.) Presentation by BerganKDV of FY2023 Preliminary Audited Financial Statements. Caroline Stutsman reported that Metro Bus was issued an unmodified opinion from the Auditors. There were no compliance issues or material weaknesses found, but there were internal control issues relating to the lack of segregation of accounting duties and preparation of financial statements. This is nothing unusual or new. There were no legal compliance findings. Ms. Stutsman presented information regarding the financials including inventory, revenues, expenses, equity, capital assets, liabilities, and state and federal grants. **No Motion.**

Department Update.

10.) CEO Update. Ryan Daniel informed the Commissioners that Metro Bus has continued to see an uptick in ridership throughout the year which led to a 12% increase over 2022 year to date ridership. Mr. Daniel also noted that Metro Bus has been and will continue to work with Nygaard & Associates to implement a new, long range transit plan. Mr. Daniel spoke to the Commissioners about the recent success of the Jolly Trolley Food Drive which yielded \$4,484.00 in cash and 12,000 lbs. in food donations. All donations received are divided equally and distributed to Promise Neighborhood, Catholic Charities, and The Salvation Army.

Adjournment. **Commissioner Miller moved, and Commissioner Hunstiger seconded a motion to adjourn the meeting. Motion carried. The meeting was adjourned at 4:16 p.m.**