

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 17th day of October 2023 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum (Absent)
	4. Kurt Hunstiger (Absent)
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Administration Officer:	Sunny Hesse
Chief Operations Officer:	Dave Green
Director of Finance:	Paula Mastey

Additions or Changes to the Agenda: **Commissioner Miller moved, and Commissioner Libert seconded a motion to approve the agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of September 19, 2023, Regular Meeting

6.) September 2023 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Miller moved, and Commissioner Libert seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: No one spoke.

General Business.

7.) Resolution #2024-01 Designating the Official Depositories and Newspaper of the St. Cloud Metropolitan Transit Commission. Paula Mastey informed the Commissioners that the St. Cloud Times and Wells Fargo have respectively been designated as the official newspaper and depository of Metro Bus. **Commissioner Miller moved, and Commissioner Libert seconded a motion to approve Resolution #2024-01 Designating the Official Depositories and Newspaper of the St. Cloud Metropolitan Transit Commission. Motion carried.**

8.) Resolution #2024-02 Authorization to Purchase Eight (8) Class 400 CNG Vehicles. Paula Mastey noted to the Commissioners this resolution is to start the funding process to procure eight Class 400 CNG buses. **Commissioner Libert moved, and Commissioner Miller seconded a motion to approve Resolution #2024-02 Authorization to Purchase Eight (8) Class 400 CNG Vehicles. Motion carried.**

9.) Consideration of HR Policy Update: Policy 7.6 Voluntary Life, Short-Term Disability and Long-Term Disability Insurance. Sunny Hesse informed the Commissioners that the 7.6 policy revision was to make the policy language more generic, in the event more and/or different insurance coverages are added. Metro Bus will not need to make future revisions to keep this policy up to date. **Commissioner Miller moved, and Commissioner Libert seconded a motion to approve Consideration of HR Policy Update: Policy 7.6 Voluntary Life, Short-Term Disability and Long-Term Disability Insurance. Motion carried.**

10.) Long Range Transit Plan Update: November 8, 2023 Event. Dave Green informed the Commissioners that Metro Bus was hosting a long-range transit plan event. The event was going to be held inside the Riverside Terrace at The Clearing in Sauk Rapids on November 8, 2023. The event will take place from 9:00am – 11:30am. Mr. Green noted that the event would be attended by individuals from the public, local businesses, Metro Bus employees, and a consulting team from Nelson\Nygaard Consulting Associates Inc. **No Motion.**

Department Update.

11.) Planning Update. Michael Kedrowski spoke to the Commissioners about the 2023 ridership trends. Mr. Kedrowski noted that Metro Bus gave a total of 774,825 rides in FY2023 which was a 6.6% increase over FY2022. He noted that Dial-A-Ride was up 20.6%, Fixed Route was up 4.4% and the Northstar Link was up 16.2% over FY2022. Mr. Kedrowski also noted that Metro Bus was currently in the middle of conducting a long-range transit plan as well as collecting ridership data for their required NDT surveys which happen every three years.

Adjournment. **Commissioner Miller moved, and Commissioner Libert seconded a motion to adjourn the meeting at 4:13 p.m. Motion carried.**