

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 19th day of September 2023 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	(Absent)
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Director of Finance:	Paula Mastey	

Additions or Changes to the Agenda: **Commissioner Fitzthum moved, and Commissioner Hunstiger seconded a motion to approve the agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of August 15, 2023, Regular Meeting

6.) August 2023 Balance Sheet, Income Statement

7.) August 2023 List of Bills

8.) August 2023 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Libert moved, and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: No one spoke.

General Business.

9.) Consideration of FY2024 Final Budget and CIP. Paula Mastey noted that there were no changes from the preliminary operating budget and CIP that were presented in August. Ms. Mastey informed the Commissioners that moving forward there would be some changes on the state and federal level that would change how Metro Bus would be able to use funds for Marketing and Communications messaging as well as the use of funding for commissioner travel. It was the recommendation by the Commissioners that Metro Bus review their current policies in place and make any changes necessary to remain in compliance with the impending changes. **Commissioner Libert moved, and Commissioner Hunstiger seconded a motion to approve FY2024 Final Budget and CIP. Motion carried.**

10.) Resolution #2023-08 Setting Final Levy on Taxable Property in the Transit Area. **Commissioner Fitzthum moved, and Commissioner Libert seconded a motion to approve Resolution #2023-08 Setting Final Levy on Taxable Property in the Transit Area. Motion carried.**

11.) Liability and Worker's Compensation Insurance Policy Renewal Update. Sunny Hesse informed the Commissioners that there was a 4.6% increase in coverage cost this year compared to last year. She also noted that there was a 3% decrease in Works Compensation Premiums over that same time. **No Motion.**

Department Update.

12.) IT Update. Steve Williams informed the Commissioners that Metro Bus recently upgraded some of the audio and visual equipment in the Board Room as well as the Quarry Room at the Mobility Training Center. Mr. Williams also noted that Metro Bus had implemented a new phone system in June as the current phone system had reached the end of its useful life. Mr. Williams stated that starting in October,

Metro Bus would be moving their online Board Meeting from Webex to the Microsoft Teams platform. The Webex contract has ended, and Metro Bus has no plans to renew that platform moving forward.

Adjournment. **Commissioner Fitzthum moved, and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:52 p.m. Motion carried.**