

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 20<sup>th</sup> day of March 2023 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	(Absent)
	3. Ryan Fitzthum	(Absent)
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Director of Finance:	Paula Mastey	

Additions or Changes to the Agenda: **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of February 21, 2023, Regular Meeting

6.) February 2023 Balance Sheet, Income Statement

7.) February 2023 List of Bills

8.) February 2023 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

**Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

9.) Recognition of CAO Sunny Hesse: MPELRA Excellence in Labor Relations Award. **No Motion.**

10.) Consideration of Personnel Policy Revision: 9.7 Military Leave Policy. Sunny Hesse relayed to the Commissioners that there was a minor revision made to the policy to better reflect the Minnesota state statute regarding the 15 days of paid military leave. **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve Personnel Policy Revision: 9.7 Military Leave Policy. Motion carried.**

11.) Union Negotiations Update. Sunny Hesse informed the Commissioners that its union negotiation would be starting soon as the current CBA (Collective Bargaining Agreement) is set to expire September 30, 2023. Ms. Hesse asked the Commissioners to appoint a Board Member to join the internal union negotiations team. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve Commissioner Miller to the Internal Union Negotiations Team. Motion carried.**

12.) Consideration of Public Transit Agency Safety Plan Revision. Safety and Training Manager, Scott Stark, informed the Commissioners that the updates to the Public Transit Agency Safety Plan were regarding Dispatchers' logs. Mr. Stark also noted that the training schedule Metro Bus is going to use moving forward will be based around a calendar year system versus a fiscal year system that was previously being used. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve Public Transit Agency Safety Plan Revision. Motion carried.**

Department Update.

13.) Training & Safety Update. Scott Stark noted that in 2022 Metro Bus hired 17 new or returning employees, 10 of which were Operators. Mr. Stark indicated the Training and Safety Department would begin their organized Dispatcher and Operator Training Activities in the coming months and will be holding their annual PODS (Professional Organizational Development) Training in September. They are also in the process of implementing a new Safety Data Sheets (SDS) database for the hazardous materials that Metro Bus has.

Adjournment. **Commissioner Hunstiger made a motion to adjourn and Commissioner Libert seconded a motion to adjourn. Motion carried. The meeting was adjourned at 4:12 p.m.**