

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 20<sup>th</sup> day of December 2022 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	
	3. Jeff Kolb	(Absent)
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Director of Finance:	Paula Mastey	

Additions or Changes to the Agenda: **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of November 15, 2022, Regular Meeting

6.) October 2022 Balance Sheet, Income Statement, and List of Bills

7.) November 2022 Balance Sheet, Income Statement, and List of Bills

8.) November 2022 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

**Commissioner Kleis moved and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke

General Business.

9.) Presentation by BerganKDV of FY2022 Preliminary Audited Financial Statements. Andy Grice reported that Metro Bus was issued an unmodified opinion from the Auditors. There were no compliance issues or material weaknesses found, but there were internal control issues relating to the lack of segregation of accounting duties and preparation of financial statements. This is nothing unusual or new. There were no legal compliance findings. Mr. Grice presented information regarding the financials including inventory, revenues, expenses, equity, capital assets, liabilities, and state and federal grants. **No motion.**

10.) Consideration of Classification and Compensation Study: Presentation & Recommendation. Mike Verdoorn from Gallagher Benefits Service presented their findings and recommendations from the Classification and Compensation Study that Gallagher was contracted to perform starting in January of 2022. It was requested by the Board of Commissioners that they have more time to review the study before making a motion. **No Motion.**

11.) Consideration of Metro Bus Parking Policy. Sunny Hesse informed the Commissioners that this policy was to provide all Metro Bus employees with free parking during scheduled work hours. Ms. Hesse noted that this will be an added part of the Metro Bus benefits package. **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve Metro Bus Parking Policy. Motion carried.**

Adjournment. **Commissioner Miller adjourned the meeting at 4:39 p.m.**