



Serving St. Cloud,
Sartell, Sauk Rapids
and Waite Park,
Minnesota

St. Cloud
Metropolitan Transit
Commission
665 Franklin Ave. NE
St. Cloud, MN
56304

320.251.1499

fax:
320.251.3499

email:
info@stcloudmtc.com

web:
ridemetrobus.com

We provide
safe, reliable
& friendly public
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services

ST CLOUD METROPOLITAN TRANSIT COMMISSION BOARD AGENDA

Tuesday, October 18, 2022 4:00 p.m.

1. Call to Order
2. Roll Call
3. Additions or Changes to the Agenda
4. Approval of Agenda

Consent Agenda

5. September 20, 2022 Meeting Minutes *
6. September 2022 Balance Sheet, Income Statement *
7. September 2022 List of Bills *
8. September 2022 Dial-a-Ride, Fixed Route, Northstar Link Reports *

Open Forum

General Business

9. Resolution #2023-01 Designating the Official Depositories and Newspaper of the St. Cloud Metropolitan Transit Commission.
* *Paula Mastey*
10. Consideration of Connex Service Continuation. * *Paula Mastey*
11. Liability and Worker's Compensation Insurance Policy Renewal Update. * *Sunny Hesse*

Department Update

12. Planning Update – *Michael Kedrowski*

Adjournment

* Attachment (s) Included

METRO BUS
the people picker-uppers.

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 20th day of September 2022 at 4:02 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Jeff Kolb
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Administration Officer:	Sunny Hesse
Chief Operations Officer:	Dave Green
Director of Finance:	Paula Mastey

Additions or Changes to the Agenda: **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

- 5.) Minutes of August 16, 2022 Regular Meeting
 - 6.) August 2022 Balance Sheet and Income Statement
 - 7.) August 2022 List of Bills
 - 8.) August 2022 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link
- Commissioner Miller moved and Commissioner Kolb seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke

General Business.

- 9.) Consideration of FY2023 Final Operating Budget and 5-Year Capital Improvement Plan (CIP). Paula Mastey noted that there were no changes from the preliminary operating budget and 5-year CIP that were presented in August. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve FY2023 Final Operating Budget and 5-Year CIP. Motion carried.**

- 10.) Resolution #2022-09 Setting Final Tax Levy on All Taxable Property in the Transit Area. Paula Mastey notified the Board that there were no changes made from the preliminary budget that was presented in August. **Commissioner Hunstiger moved and Commissioner Kolb seconded a motion to approve Resolution #2022-09 Setting Final Tax Levy on All Taxable Property in the Transit Area. Motion carried.**

- 11.) Ratification of American Federation of State, County and Municipal Employees Collective Bargaining Agreement (AFSCME CBA) – FY2023 Wage Reopener. Sunny Hesse informed the Commissioners the AFSCME and Metro Bus met in late August and early September and were able to reach an agreement on a 9% wage increase. Ms. Hesse noted that the 9% increase was consistent with all Metro Bus increases organization wide. **Commissioner Miller moved and Commissioner Kolb seconded a motion to approve Ratification of AFSCME CBA – FY2023 Wage Reopener. Motion carried.**

- 12.) Consideration of Personnel Policy Revisions: Chapters 6, 9, 15, 18. Sunny Hesse noted that the policy revisions were being addressed and updated for clarification and accuracy to language within the policies. **Commissioner Kolb moved and Commissioner Libert seconded a motion to approve Personnel Policy Revisions: Chapters 6, 9, 15, 18. Motion carried.**

13.) Consideration of Comprehensive Operational Analysis & Service Design Study/Long Range Transit Plan (LRTP). Dave Green informed the Commissioners that the last time Metro Bus updated its long-range plan was back in 2016. Mr. Green noted that Metro Bus has entered into a contract with Nelson Nygaard for \$283,545 to assist with updating the long-range plan. **Commissioner Libert moved and Commissioner Miller seconded a motion to approve Comprehensive Operational Analysis & Service Design Study/Long Range Transit Plan (LRTP). Motion carried.**

14.) Consideration of Acceptable Use of Technology Policy Update. Steve Williams noted that this was a policy update on clarification and language due to Metro Bus recently adding multi-factor authentication to help further secure Metro Bus's email system. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve Acceptable Use of Technology Policy Update. Motion carried.**

Department Updates.

15.) IT Update. Steve Williams noted that Metro Bus has recently updated two computer serves as well as most of the door access panels. Mr. Williams also noted that Metro Bus was experiencing supply chain issues when it comes to procuring needed parts and supplies. Metro Bus is planning to add more computer servers as they become available and plans to update firewall protection and upgrade email to Microsoft Office 365.

Adjournment. **Commissioner Miller moved and Commissioner Libert seconded a motion to adjourn the meeting at 4:17 p.m. Motion carried.**

St. Cloud Metropolitan Transit Commission

Balance Sheet - Metro Bus

From Fiscal Year: 2022	From Period 12	From September - 2022 Thru September - 2022	As of: 09/30/2022
Thru Fiscal Year: 2022	Thru Period 12		

Assets

Cash and Investments	\$19,404,818.39
Receivables	
Local Tax Levies	\$1,540,735.35
State Grants	(\$57,309.66)
Other	\$29,547.06
Materials and Supplies Inventory	\$249,654.37
Capital Assets, Net Accum Depreciation	\$31,800,244.46
Total Assets	\$52,967,689.97

Deferred Outflows of Resources

Deferred Outflows Related to Pensions	\$2,004,941.00
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Total Assets & Deferred Outflows	\$54,972,630.97
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Liabilities

Accounts Payable	(\$1,855.66)
Salaries and Benefits Payable	(\$979,094.31)
Unearned Revenue	\$402,834.51
Net Pension Liability	(\$2,865,471.00)
Total Liabilities	(\$3,443,586.46)

Deferred Inflows of Resources

Deferred Inflows Related to Pensions	(\$2,773,790.00)
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Fund Balances

Net Investment in Capital Assets	(\$30,748,694.00)
Assigned for	
Fixed Asset Acquisitions	(\$2,370,898.57)
Self Insurance - Vehicle Collision and Liability	(\$250,000.00)
Fixed Route Expansion	(\$1,013,713.00)
CNG Future Capital Repairs	(\$160,000.00)
Employee Retention/Appreciation	(\$37,695.04)
Employee Funded Wellness	(\$966.93)
Unassigned	(\$14,173,286.97)
Total Fund Balances	(\$48,755,254.51)

Total Liabilities, Deferred Inflows, & Fund Balances	(\$54,972,630.97)
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St. Cloud Metropolitan Transit Commission

Income Statement

	September 2022	Fiscal YTD
REVENUES:		
Passenger Fares	55,284	743,208
School District Fares	(470)	7,560
Northstar Link Fares	444	14,941
Special Transit Fares	5,383	57,867
Auxiliary		
Aux - Concessions	1,511	12,932
Aux - Advertising	11,597	125,354
Aux - Commission	(15,171)	14,480
Non-Transportation		
Non-Trans - Rental	2,820	18,260
Non-Trans - Interest	21,243	55,757
Non-Trans - Miscellaneous	-	10,303
Non-Trans - Self Insurance	-	81,642
Non-Trans - CNG Fuel Sales	4,687	373,291
Property Taxes	-	3,139,373
State Grants - Operating	-	10,891,703
State Grants - Capital	-	(125,295)
Federal Grants - Operating	-	2,835,286
Federal Grants - Capital	35,127	746,538
TOTAL REVENUES:	122,454	19,003,201
Operator Wages	457,185	3,978,157
Other Wages	488,772	3,866,107
Payroll Taxes	77,182	603,272
Pension Plans	77,566	827,113
Insurance Benefits (ER)	129,116	1,654,541
Unemployment Insurance	-	49,609
Worker's Compensation	-	228,551
Uniforms	6,057	24,180
Professional Services	44,913	702,579
Temporary Help	-	(40)
Outsourced Labor	37,127	233,671
Fuels & Lubricants	132,449	699,509
Tires	22	44,740
Materials & Supplies	104,954	655,026
Utilities	22,665	333,123
Liability Insurance	258	352,483
Dues & Subscriptions	1,382	37,165
Travel	5,873	39,414
Advertising & Promotional	6,955	76,405
Miscellaneous Expenditures	2,577	56,360
Leases	-	100
TOTAL EXPENDITURES:	1,595,050	14,462,064
NET CHANGE:	(1,472,596)	4,541,137

St. Cloud Metropolitan Transit Commission

List of Bills for September 2022

Payee	CheckNo	Date	Amount
AT&T MOBILITY	161400	2-Sep-22	509.67
ANDY.S TOWING	161469	16-Sep-22	188.39
AIR HYDRAULIC SYSTEMS	161467	16-Sep-22	129.39
ANGI ENERGY SYSTEMS, LLC	161399	2-Sep-22	22,611.40
AFSCME COUNCIL 65	161439	1-Sep-22	356.70
ALLSTATE PARTS	161443	8-Sep-22	1,104.14
ALLSTATE PARTS	161468	16-Sep-22	3,764.09
ALLSTATE PARTS	161497	22-Sep-22	19,296.22
A-1 AUTO ELECTRIC	161465	16-Sep-22	194.00
AVAIL TECHNOLOGIES	161472	16-Sep-22	90,236.08
EYECON GRAPHICS	161502	22-Sep-22	3,300.00
CENTRAL MINNESOTA DELIVERY	161447	8-Sep-22	278.46
CHAMBERLAIN OIL COMPANY	161448	8-Sep-22	742.50
CENTRAL STATES H & W & PENSION	161403	2-Sep-22	28,764.00
CENTRAL HYDRAULICS	161446	8-Sep-22	314.53
CHAMBER OF COMMERCE	161404	2-Sep-22	1,370.00
EAST SIDE GLASS	161406	2-Sep-22	273.22
ELECTRIC MOTOR SERVICE	161476	16-Sep-22	73.63
FASTENAL COMPANY	161408	2-Sep-22	682.92
FASTENAL COMPANY	161477	16-Sep-22	137.04
FARM-RITE EQUIP OF ST. CLOUD	161449	8-Sep-22	30.27
FACETIME BUSINESS RESOURCES	161407	2-Sep-22	59.00
FRANKLIN OUTDOOR ADVERTISING	161411	2-Sep-22	700.00
GILLELAND CHEVROLET	161412	2-Sep-22	228.59
GILLELAND CHEVROLET	161450	8-Sep-22	342.40
GILLELAND CHEVROLET	161478	16-Sep-22	1,248.47
GRAYBAR ELECTRIC CO	161414	2-Sep-22	412.90
GRANITE ELECTRONICS	161413	2-Sep-22	635.38
HANDYMAN S INC.	161415	2-Sep-22	79.48
HANDYMAN S INC.	161480	16-Sep-22	249.00
HOGLUND BUS CO	161481	16-Sep-22	293.25
HELM INCORPORATED	161503	22-Sep-22	3,150.00
HVAC REPS INC	161482	16-Sep-22	4,671.14
HOUCK TRANSIT ADVERTISING	161417	2-Sep-22	2,500.00
ALLSTREAM	161397	2-Sep-22	2,118.72
INNOVATIVE OFFICE SOLUTIONS	161418	2-Sep-22	185.09
INNOVATIVE OFFICE SOLUTIONS	161451	8-Sep-22	364.95
INNOVATIVE OFFICE SOLUTIONS	161483	16-Sep-22	240.91
JEFF CURTIS ELECTRIC	161420	2-Sep-22	351.39
KEYSTONE SOLUTIONS, INC	161453	8-Sep-22	138.75
INTERNATIONAL BROTHERHOOD OF	161440	1-Sep-22	4,460.00
LUMINATOR TECHNOLOGY GROUP	161422	2-Sep-22	1,019.92
LUBE-TECH	161485	16-Sep-22	2,868.77
LOCAL 638 HEALTH & WELFARE	161421	2-Sep-22	121,680.00

MARCO	161424	2-Sep-22	929.87
MARCO	161486	16-Sep-22	796.64
MYERS TIRE SUPPLY	161427	2-Sep-22	1,272.55
MN CHILD SUPPORT	161441	1-Sep-22	2,603.51
MN CHILD SUPPORT	161464	16-Sep-22	2,603.51
MN CHILD SUPPORT	161510	29-Sep-22	2,603.51
MUSTANG SIGNS & GRAPHICS	161426	2-Sep-22	225.00
MANSFIELD OIL COMPANY	161423	2-Sep-22	28,616.62
AUTO VALUE PARTS STORE	161401	2-Sep-22	294.92
AUTO VALUE PARTS STORE	161445	8-Sep-22	1,112.56
AUTO VALUE PARTS STORE	161471	16-Sep-22	581.09
XCEL ENERGY	161496	16-Sep-22	88,892.76
NORTH CENTRAL BUS & EQUIPMENT	161505	22-Sep-22	3,454.72
THE AFTERMARKET PARTS COMPANY	161433	2-Sep-22	1,730.79
THE AFTERMARKET PARTS COMPANY	161491	16-Sep-22	2,084.35
NCPERS GROUP LIFE INS	161442	1-Sep-22	336.00
GUSTAVE A LARSON COMPANY	161479	16-Sep-22	224.92
PRINCIPAL FINANCIAL GROUP	161511	29-Sep-22	5,254.19
PAVLOV	161488	16-Sep-22	440.00
RED S AUTO ELECTRIC	161455	8-Sep-22	60.00
RED S AUTO ELECTRIC	161489	16-Sep-22	218.31
RENGEL PRINTING COMPANY	161428	2-Sep-22	538.84
ROSS & WHITE COMPANY	161456	8-Sep-22	211.79
ST CLOUD TIMES	161431	2-Sep-22	3,835.00
ST CLOUD TIMES	161507	22-Sep-22	3,930.00
ST CLOUD REFRIGERATION	161459	8-Sep-22	8,430.00
SPECTRUM SUPPLY COMPANY	161458	8-Sep-22	117.52
SPECTRUM SUPPLY COMPANY	161506	22-Sep-22	1,252.02
SPORTWORKS	161490	16-Sep-22	255.43
SAFETY VISION LP	161429	2-Sep-22	3,232.50
TELIN TRANSPORTATION GROUP LLC	161432	2-Sep-22	73.25
SPRINT	161430	2-Sep-22	31.12
TENVOORDE	161460	8-Sep-22	359.32
TOOL WAREHOUSE	161492	16-Sep-22	21.60
THERMO KING SALES & SERVICE	161434	2-Sep-22	2,781.58
TRAPEZE SOFTWARE GROUP INC	161508	22-Sep-22	18,231.00
TOTAL LAWN CARE	161435	2-Sep-22	184.50
UPS	161436	2-Sep-22	88.44
UPS	161463	8-Sep-22	139.78
UPS	161493	16-Sep-22	53.26
UPS	161509	22-Sep-22	71.75
FOGMAKER NORTH AMERICA	161410	2-Sep-22	6,042.51
ULINE	161462	8-Sep-22	108.82
VALVOLINE LLC	161437	2-Sep-22	1,417.90
WASTE MANAGEMENT OF WI-MN	161494	16-Sep-22	390.28
WESTERN PETROLEUM COMPANY	161495	16-Sep-22	1,609.50
WORKMED MIDWEST PA	161438	2-Sep-22	1,075.19
ELITE CARD PAYMENT CENTER	161501	22-Sep-22	2,992.44
CDW GOVERNMENT	161402	2-Sep-22	26,045.60

CDW GOVERNMENT	161500	22-Sep-22	7,494.90
CONSOLIDATED CONTRACTING	161474	16-Sep-22	2,370.00
AMAZON CAPITAL SERVICES	161398	2-Sep-22	272.38
AMAZON CAPITAL SERVICES	161444	8-Sep-22	425.59
AMAZON CAPITAL SERVICES	161498	22-Sep-22	804.69
FASTSIGNS	161409	2-Sep-22	206.71
ABM	161466	16-Sep-22	9,671.28
ARAMARK	161470	16-Sep-22	4,922.09
ARAMARK	161499	22-Sep-22	3,938.81
TRAVELERS CL REMITTANCE CTR	161461	8-Sep-22	258.00
HIREKU, INC dba JAZZHR	161416	2-Sep-22	29.25
CONSOLIDATED COMMUNICATIONS	161473	16-Sep-22	3,600.00
KLJ ENGINEERING	161454	8-Sep-22	9,234.78
KLJ ENGINEERING	161484	16-Sep-22	7,639.22
INSIGHT DIRECT USA, INC	161419	2-Sep-22	502.28
iDigital, LLC	161504	22-Sep-22	3,333.34
CREATIVE CURBING	161475	16-Sep-22	4,298.00
Marcus Theatres Corporation	161425	2-Sep-22	3,850.00
DENTS UNLIMITED INC	161405	2-Sep-22	2,267.50
MECHANICAL ENERGY SYSTEMS INC	161487	16-Sep-22	5,975.00
S B RESTORATION	161457	8-Sep-22	620.87
JEFF'S AUTO BODY, INC	161452	8-Sep-22	2,376.59
MINNESOTA DEPT OF REVENUE ©	ACH	1-Sep-22	13,112.00
MN STATE RETIREMENT SYSTEM	ACH	1-Sep-22	7,487.40
PUBLIC EMPLOYEES RETIREMENT	ACH	1-Sep-22	30,420.85
WELLS FARGO BANK	ACH	1-Sep-22	74,156.18
MINNESOTA DEPT OF REVENUE ©	ACH	15-Sep-22	14,159.00
MN STATE RETIREMENT SYSTEM	ACH	15-Sep-22	24,749.42
PUBLIC EMPLOYEES RETIREMENT	ACH	15-Sep-22	28,390.49
WELLS FARGO BANK	ACH	15-Sep-22	80,649.96
MINNESOTA DEPT OF REVENUE ©	ACH	29-Sep-22	12,949.57
MN STATE RETIREMENT SYSTEM	ACH	29-Sep-22	7,847.76
PUBLIC EMPLOYEES RETIREMENT	ACH	29-Sep-22	28,554.11
WELLS FARGO BANK	ACH	29-Sep-22	71,417.30
FURTHER	ACH	7-Sep-22	1,082.94
FURTHER	ACH	14-Sep-22	3,024.31
FURTHER	ACH	20-Sep-22	256.50
FURTHER	ACH	21-Sep-22	1,924.81
FURTHER	ACH	28-Sep-22	686.39
MINNESOTA DEPT OF REVENUE ©	ACH	22-Sep-22	1,218.50

Total Payments Made - September 2022 **1,026,390.29**

Dial-a-Ride Service - Monthly System Ridership Summary

Combined Service	Service Hrs			Passengers			Passengers Per Hr		
	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff
ADA Special Service	3,916	3,342	574	9,297	8,823	474	2.37	2.64	-0.27
Personal Care Attendants				854	925	-71	0.22	0.28	-0.06
ADA Companions				239	329	-90	0.06	0.10	-0.04
Senior Rider Program				0	0	0	0.00	0.00	0.00
General Public				0	3	-3	0.00	0.00	0.00
Totals	3,916	3,342	574	10,390	10,080	310	2.65	3.02	-0.37

Weekday Service	Service Hrs			Passengers			Passengers Per Hr		
	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff
ADA Special Service	3,501	2,918	582	8,352	7,881	471	2.39	2.70	-0.31
Personal Care Attendants				703	790	-87	0.20	0.27	-0.07
ADA Companions				182	281	-99	0.05	0.10	-0.05
Senior Rider Program				0	0	0	0.00	0.00	0.00
General Public				0	3	-3	0.00	0.00	0.00
Totals	3,501	2,918	582	9,237	8,955	282	2.64	3.07	-0.43

Saturday Service	Service Hrs			Passengers			Passengers Per Hr		
	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff
ADA Special Service	199	205	-6	508	455	53	2.55	2.22	0.33
Personal Care Attendants				77	69	8	0.39	0.34	0.05
ADA Companions				23	5	18	0.12	0.02	0.10
Senior Rider Program				0	0	0	0.00	0.00	0.00
General Public				0	0	0	0.00	0.00	0.00
Totals	199	205	-6	608	529	79	3.06	2.58	0.48

Sunday Service	Service Hrs			Passengers			Passengers Per Hr		
	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff	Sep-22	Sep-21	Diff
ADA Special Service	216	219	-3	437	487	-50	2.02	2.23	-0.21
Personal Care Attendants				74	66	8	0.34	0.30	0.04
ADA Companions				34	43	-9	0.16	0.20	-0.04
Senior Rider Program				0	0	0	0.00	0.00	0.00
General Public				0	0	0	0.00	0.00	0.00
Totals	216	219	-3	545	596	-51	2.52	2.73	-0.21

Fixed Route Service - Monthly Cumulative Ridership Summary

Rt #	ROUTE NAME	Service Hours			Passengers			Passengers Per Hour		
		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
1	Route 1	480	480	0	7,569	8,609	-1,040	15.77	17.94	-2.17
2	Route 2	485	484	1	5,923	6,160	-237	12.21	12.73	-0.51
3	Route 3	615	616	-1	5,708	6,510	-802	9.28	10.57	-1.29
4	Route 4	210	210	0	2,449	2,757	-308	11.66	13.13	-1.47
5	Route 5	416	417	-1	6,152	6,400	-248	14.79	15.35	-0.56
6	Route 6	334	334	0	4,030	5,661	-1,631	12.07	16.95	-4.88
7	Route 7	0	0	0	0	0	0	0.00	0.00	0.00
8	Route 8	329	329	0	2,054	3,682	-1,628	6.24	11.19	-4.95
9	Route 9	210	209	1	1,612	1,533	79	7.68	7.33	0.34
10	Route 10	338	338	0	1,314	1,172	142	3.89	3.47	0.42
11	Route 11	336	336	0	2,327	2,798	-471	6.93	8.33	-1.40
12	Route 12	437	437	0	2,415	2,605	-190	5.53	5.96	-0.43
21	Route 21	256	257	-1	3,060	3,982	-922	11.95	15.49	-3.54
22	Route 22	160	160	0	913	1,282	-369	5.71	8.01	-2.31
31	Route 31	383	382	1	2,491	2,852	-361	6.50	7.47	-0.96
32	ConneX	458	458	0	1,169	1,429	-260	2.55	3.12	-0.57
33	Route 33	416	415	1	2,690	3,207	-517	6.47	7.73	-1.26
		0	0	0	0	0	0	0.00	0.00	0.00
19	Trolley	0	0	0	0	0	0	0.00	0.00	0.00
91	Route 91	0	0	0	0	0	0	0.00	0.00	0.00
92	Route 92	0	0	0	0	0	0	0.00	0.00	0.00
93	Route 93	0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
887	Northstar Link	168	168	0	1,048	1,008	40	6.24	6.00	0.24
887F	Northstar Link MID	0	0	0	0	0	0	0.00	0.00	0.00
SUMMARY INFORMATION		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
BASE SYSTEM		5,863	5,862	1	51,876	60,639	-8,763	8.85	10.34	-1.50
HUSKY SHUTTLE		0	0	0	0	0	0	0.00	0.00	0.00
SUNDOWNER		0	0	0	0	0	0	0.00	0.00	0.00
NORTHSTAR LINK		168	168	0	1,048	1,008	40	6.24	6.00	0.24
GRAND TOTALS		6,031	6,030	1	52,924	61,647	-8,723	8.78	10.22	-1.45

Fixed Route Service - Monthly Weekday Ridership Summary

Rt #	ROUTE NAME	Service Hours			Passengers			Passengers Per Hour		
		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
1	Route 1	356	356	0	6,399	7,242	-843	17.97	20.34	-2.37
2	Route 2	357	356	1	4,959	5,108	-149	13.89	14.35	-0.46
3	Route 3	503	504	-1	4,744	5,303	-559	9.43	10.52	-1.09
4	Route 4	168	168	0	2,031	2,230	-199	12.09	13.27	-1.18
5	Route 5	335	336	-1	5,093	5,239	-146	15.20	15.59	-0.39
6	Route 6	274	274	0	3,405	4,739	-1,334	12.43	17.30	-4.87
7	Route 7	0	0	0	0	0	0	0.00	0.00	0.00
8	Route 8	268	268	0	1,840	3,269	-1,429	6.87	12.20	-5.33
9	Route 9	168	167	1	1,320	1,287	33	7.86	7.71	0.15
10	Route 10	300	300	0	1,208	1,107	101	4.03	3.69	0.34
11	Route 11	276	276	0	1,992	2,484	-492	7.22	9.00	-1.78
12	Route 12	357	357	0	2,094	2,259	-165	5.87	6.33	-0.46
21	Route 21	256	257	-1	3,060	3,982	-922	11.95	15.49	-3.54
22	Route 22	84	84	0	396	559	-163	4.71	6.65	-1.94
31	Route 31	315	314	1	2,107	2,475	-368	6.69	7.88	-1.19
32	ConneX	410	410	0	1,030	1,195	-165	2.51	2.91	-0.40
33	Route 33	336	335	1	2,198	2,609	-411	6.54	7.79	-1.25
		0	0	0	0	0	0	0.00	0.00	0.00
19	Trolley	0	0	0	0	0	0	0.00	0.00	0.00
91	Route 91	0	0	0	0	0	0	0.00	0.00	0.00
92	Route 92	0	0	0	0	0	0	0.00	0.00	0.00
93	Route 93	0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
887	Northstar Link	0	0	0	0	0	0	0.00	0.00	0.00
887F	Northstar Link MID	168	168	0	1,048	1,008	40	6.24	6.00	0.24
		0	0	0	0	0	0	0.00	0.00	0.00
SUMMARY INFORMATION		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
BASE SYSTEM		4,763	4,762	1	43,876	51,087	-7,211	9.21	10.73	-1.52
HUSKY SHUTTLE		0	0	0	0	0	0	0.00	0.00	0.00
SUNDOWNER		0	0	0	0	0	0	0.00	0.00	0.00
NORTHSTAR LINK		168	168	0	1,048	1,008	40	6.24	6.00	0.24
GRAND TOTALS		4,931	4,930	1	44,924	52,095	-7,171	9.11	10.57	-1.46

Fixed Route Service - Monthly Saturday Ridership Summary

Rt #	ROUTE NAME	Service Hours			Passengers			Passengers Per Hour		
		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
1	Route 1	64	64	0	698	781	-83	10.91	12.20	-1.30
2	Route 2	68	68	0	588	652	-64	8.65	9.59	-0.94
3	Route 3	58	58	0	592	729	-137	10.21	12.57	-2.36
4	Route 4	22	22	0	246	307	-61	11.18	13.95	-2.77
5	Route 5	44	44	0	660	673	-13	15.00	15.30	-0.30
6	Route 6	33	33	0	370	550	-180	11.21	16.67	-5.45
7	Route 7	0	0	0	0	0	0	0.00	0.00	0.00
8	Route 8	33	33	0	114	236	-122	3.45	7.15	-3.70
9	Route 9	22	22	0	162	136	26	7.36	6.18	1.18
10	Route 10	38	38	0	106	65	41	2.79	1.71	1.08
11	Route 11	33	33	0	183	164	19	5.55	4.97	0.58
12	Route 12	44	44	0	187	192	-5	4.25	4.36	-0.11
21	Route 21	0	0	0	0	0	0	0.00	0.00	0.00
22	Route 22	40	40	0	315	391	-76	7.88	9.78	-1.90
31	Route 31	36	36	0	223	190	33	6.19	5.28	0.92
32	ConneX	28	28	0	82	137	-55	2.93	4.89	-1.96
33	Route 33	44	44	0	306	344	-38	6.95	7.82	-0.86
		0	0	0	0	0	0	0.00	0.00	0.00
19	Trolley	0	0	0	0	0	0	0.00	0.00	0.00
91	Route 91	0	0	0	0	0	0	0.00	0.00	0.00
92	Route 92	0	0	0	0	0	0	0.00	0.00	0.00
93	Route 93	0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
887	Northstar Link	0	0	0	0	0	0	0.00	0.00	0.00
887F	Northstar Link MID	0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
SUMMARY INFORMATION		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
BASE SYSTEM		607	607	0	4,832	5,547	-715	7.96	9.14	-1.18
HUSKY SHUTTLE		0	0	0	0	0	0	0.00	0.00	0.00
SUNDOWNER		0	0	0	0	0	0	0.00	0.00	0.00
NORTHSTAR LINK		0	0	0	0	0	0	0.00	0.00	0.00
GRAND TOTALS		607	607	0	4,832	5,547	-715	7.96	9.14	-1.18

Fixed Route Service - Monthly Sunday Ridership Summary

Rt #	ROUTE NAME	Service Hours			Passengers			Passengers Per Hour		
		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
1	Route 1	60	60	0	472	586	-114	7.87	9.77	-1.90
2	Route 2	60	60	0	376	400	-24	6.27	6.67	-0.40
3	Route 3	54	54	0	372	478	-106	6.89	8.85	-1.96
4	Route 4	20	20	0	172	220	-48	8.60	11.00	-2.40
5	Route 5	37	37	0	399	488	-89	10.78	13.19	-2.41
6	Route 6	27	27	0	255	372	-117	9.44	13.78	-4.33
7	Route 7	0	0	0	0	0	0	0.00	0.00	0.00
8	Route 8	28	28	0	100	177	-77	3.57	6.32	-2.75
9	Route 9	20	20	0	130	110	20	6.50	5.50	1.00
10	Route 10	0	0	0	0	0	0	0.00	0.00	0.00
11	Route 11	27	27	0	152	150	2	5.63	5.56	0.07
12	Route 12	36	36	0	134	154	-20	3.72	4.28	-0.56
21	Route 21	0	0	0	0	0	0	0.00	0.00	0.00
22	Route 22	36	36	0	202	332	-130	5.61	9.22	-3.61
31	Route 31	32	32	0	161	187	-26	5.03	5.84	-0.81
32	ConneX	20	20	0	57	97	-40	2.85	4.85	-2.00
33	Route 33	36	36	0	186	254	-68	5.17	7.06	-1.89
		0	0	0	0	0	0	0.00	0.00	0.00
19	Trolley	0	0	0	0	0	0	0.00	0.00	0.00
91	Route 91	0	0	0	0	0	0	0.00	0.00	0.00
92	Route 92	0	0	0	0	0	0	0.00	0.00	0.00
93	Route 93	0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
		0	0	0	0	0	0	0.00	0.00	0.00
887	Northstar Link	0	0	0	0	0	0	0.00	0.00	0.00
887F	Northstar Link MID	0	0	0	0	0	0	0.00	0.00	0.00
SUMMARY INFORMATION		Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff	Sep 22	Sep 21	Diff
BASE SYSTEM		493	493	0	3,168	4,005	-837	6.43	8.12	-1.70
HUSKY SHUTTLE		0	0	0	0	0	0	0.00	0.00	0.00
SUNDOWNER		0	0	0	0	0	0	0.00	0.00	0.00
NORTHSTAR LINK		0	0	0	0	0	0	0.00	0.00	0.00
GRAND TOTALS		493	493	0	3,168	4,005	-837	6.43	8.12	-1.70

Northstar Link - Monthly Weekday Ridership Summary

	Service Hours			Passengers			Passengers Per Hour		
	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff
887 Northstar Link	168	168	0	1,048	1,008	40	6.24	6.00	0.24
887F Northstar Link Friday	0	0	0	0	0	0	0.00	0.00	0.00
Northstar Link Total	168	168	0	1,048	1,008	40	6.24	6.00	0.24

Northstar Link - Monthly Saturday Ridership Summary

	Service Hours			Passengers			Passengers Per Hour		
	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff
887 Northstar Link	0	0	0	0	0	0	0.00	0.00	0.00
887F Northstar Link Friday	0	0	0	0	0	0	0.00	0.00	0.00
Northstar Link Total	0	0	0	0	0	0	0.00	0.00	0.00

Northstar Link - Monthly Sunday Ridership Summary

	Service Hours			Passengers			Passengers Per Hour		
	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff
887 Northstar Link	0	0	0	0	0	0	0.00	0.00	0.00
887F Northstar Link Friday	0	0	0	0	0	0	0.00	0.00	0.00
Northstar Link Total	0	0	0	0	0	0	0.00	0.00	0.00

Northstar Link - Monthly Total Ridership Summary

	Service Hours			Passengers			Passengers Per Hour		
	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff	Sep 2022	Sep 2021	Diff
887 Northstar Link	168	168	0	1,048	1,008	40	6.24	6.00	0.24
887F Northstar Link Friday	0	0	0	0	0	0	0.00	0.00	0.00
Northstar Link Total	168	168	0	1,048	1,008	40	6.24	6.00	0.24



Resolution #2023-01
DESIGNATING THE OFFICIAL DEPOSITORIES AND NEWSPAPER OF THE ST.
CLOUD METROPOLITAN TRANSIT COMMISSION

WHEREAS, Minnesota Statutes require political subdivisions to designate, on an annual basis, official depositories for funds and an official newspaper; and

THEREFORE LET IT BE RESOVED, by the St. Cloud Metropolitan Transit Commission that:

1. Wells Fargo, St. Cloud, be designated as official depository.
2. The Commission further designates authority to the Chief Executive Officer per MN Stat. Sec. 118.005 to exercise the powers of the board in designating additional official depositories. Additional depositories to be officially designated at the next Commission regular meeting.
3. The St. Cloud Times be designated as the official newspaper.

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the St. Cloud Metropolitan Transit Commission at a duly authorized meeting thereof held on the 18th day of October, 2022, as shown by the minutes of said meeting.

John Libert
Secretary

Notary:



Agenda Memorandum

Agenda Item: 10
Agenda Date: October 18, 2022
Agenda Subject: ConneX Continuation
Staff Contact: Paula Mastey
Previous Action: Bi-annual verbal Commission updates

Metro Bus began the ConneX on-demand pilot program on January 1, 2019.

This service felt a “learning curve” during 2019. Several areas, both on the public side, as well as on the back end were adjusted. At the end of 2019, Commission determined that one year was not enough time to decide if the on-demand structure was successful, and therefore extended ConneX through December 31, 2020.

In early 2020, recognizing that ConneX is a premium service for the City of Sartell, rates were adjusted to reflect this higher level of service. On April 1, 2020 rates were increased to \$2.50 per ride.

Unfortunately, 2020 also brought the COVID-19 pandemic. On April 20, 2020, Metro Bus stopped collecting fares for all of our services. In addition, we strongly encouraged “Emergency Rides Only” for the safety of the communities we service as well as our employees. With the pandemic in full force, it was again determined to extend ConneX through December 31, 2022.

Transit systems throughout the country are still feeling the effects of COVID-19 in ridership. Metro Bus is no exception to this, as we continue to see our communities adjust and change to a post-pandemic world.

Updated ConneX information:

- 2022 Ridership YTD through September is 9,864.
- Fares collected in 2022 YTD through September are \$20,961.
- The current, local share of the estimated cost to operate ConneX above a fixed route in Sartell is \$8,278. This calculation takes into effect MNDOT’s contribution as well as the higher fares collected.

Staff recommends the following:

- a. Because FTA’s definition of a pilot program no longer applies, we recommend ConneX become part of our base service and be evaluated as part of the upcoming Long Range Transit Plan.

- b. Implement an App for ConneX service. We have local and federal funds available for this purchase. Staff has been told by many systems utilizing the same type of premium, on-demand service that an App is necessary for success.

If the Commission decides not to move forward with ConneX, we would reimplement fixed route service in Sartell, which would go into effect in 2023.



Agenda Memorandum

Agenda Item: 11
Agenda Date: October 18, 2022
Agenda Subject: Liability and Worker's Compensation Insurance Policy Renewal
Staff Contact: Sunny Hesse
Previous Action: none

The Commission's Liability and Worker's Compensation Insurance policy is renewed on an annual basis on October 1 of each year. The Mahowald Insurance Agency has been assisting with this coverage as our broker since 1986.

The insurance premium renewal for Liability (Travelers, LLC) and Worker's Compensation (State Fund Mutual Insurance) insurance coverage for FY 2023 includes an overall increase of 8% compared to the same coverage last year. The majority of the increase is due to the following reasons:

- Liability premium increase due to standard rate increases and an increase in payroll.
- Worker's Compensation premium increased slightly due to an increase in payroll.

Additional changes to premium are due to the following:

- Increase to Cyber limit from \$1M to \$2M resulting in an increase in annual premium of \$979.
- Increase of Property Deductible from \$25,000 to \$50,000 resulting in a reduction in annual premium of \$10,151.

The overall proposed premium for FY 2023 coverage is \$587,441.

Recommended Action: Informational Only.

An Insurance Program For St. Cloud MTC



MAHOWALD

916 W Saint Germain St
Suite 100 Saint Cloud, MN 56301-4096

THIS DOCUMENT SUMMARIZES THE PROPOSAL FOR YOUR INSURANCE. THIS IS NOT A CONTRACT. THE TERMS OF THE POLICY FORMS WILL CONTROL THE INSURANCE CONTRACT WITHOUT REGARD TO ANY STATEMENT MADE IN THIS PROPOSAL.

Coverage Options

I hereby acknowledge that the following coverages have been offered and recommended to me.

I have decided NOT to accept the coverage indicated by marking “No”.

Additional coverages which I have decided to accept and purchase are indicated by marking “Yes”.

- X Yes ☐ No – \$2M Cyber Limit – additional annual premium of \$979
- X Yes ☐ No – \$50K Property deductible – annual reduction in premium of \$10,151
- ☐ Yes X No – \$75K Property deductible – annual reduction in premium of \$ 13,462
- ☐ Yes X No – 1M Umbrella Offer (10K retention) - \$8,298 annual premium (plus \$2,739 additional premium to increase EPL limits to \$1M; \$15K deductible; required limit increase for umbrella underlying)

I hereby accept/reject the coverage(s) offered above on behalf of St. Cloud MTC.

Signature

Date

Changes at Renewal

Blanket Building & Contents changed from \$25,044,307 to \$28,917,848

Number of autos remained at 90

Payroll changed from \$8,348,082 to \$8,855,463

Premium Summary	Expiring Premium	Proposed Premium
Property	\$39,152	\$47,164
General Liability	\$12,054	\$12,940
Inland Marine/Equipment	\$718	\$526
Crime	\$421	\$419
<i>Package Subtotal</i>	\$52,345	\$61,049
Business Auto	\$192,113	\$217,594
Management Liability/EPLI	\$16,692	\$20,664
Cyber Liability/Data Breach	\$9,068	\$10,613
Workers' Compensation	\$273,701	\$277,521
Total Premium	\$543,919	\$587,441

Discussion items:

- Waste management Certificate request/coverages
- Cyber Renewal Subjectivities
 - Confirmation that MFA is implemented for all email accounts, remote access to the network and cloud resources holding sensitive or confidential information by October 1st
 - Post binding – download the incident response mobile application

Property

Travelers

660 2R42787A

10/1/2022 - 10/1/2023

Quarterly
Agency Billed

Named Insureds

St. Cloud MTC

Location Coverage

Loc: 0 Bldg: 0 Blanket coverage Blanket Building & Contents	\$28,917,848 Replacement Cost- AGREED VALUE Special (Including theft) 90% Coinsurance 25,000 Deductible
Loc: 1 Bldg: 1 Main Office Building 665 Franklin Avenue N.E. St. Cloud MN	\$15,876,656 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
Loc: 1 Bldg: 1 Main Office Business Personal Property 665 Franklin Avenue N.E. St. Cloud MN	\$424,000 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
Loc: 2 Bldg: 1 Transit Center location Building 510 - 1st Street South St. Cloud MN	\$1,092,727 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
Loc: 2 Bldg: 1 Transit Center location Business Personal Property 510 - 1st Street South St. Cloud MN	\$10,610 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
Loc: 3 Bldg: 1 Training Center Building 700 St. Germain Street W. St. Cloud MN	\$3,777,720 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
Loc: 3 Bldg: 1 Training Center Business Personal Property 700 St. Germain Street W. St. Cloud MN	\$51,500 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
	\$7,210,000

Location Coverage

Loc: 4 Bldg: 1 CNG Fuel Islands (2) - Compressor Building 665 Franklin Ave NE St. Cloud MN	Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
Loc: 6 Bldg: 1 Storage Building 635 Franklin Ave NE Saint Cloud MN	\$464,335 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible
Loc: 6 Bldg: 1 Storage Business Personal Property 635 Franklin Ave NE Saint Cloud MN	\$10,300 Replacement Cost- AGREED VALUE Special (Including theft) Coinsurance 25,000 Deductible

Additional Coverages

Loc# 0 Bldg# 0	Employee Theft Blanket	\$10,000 \$1,000 Deductible
Loc# 0 Bldg# 0	Money and Securities - Inside	\$10,000 \$1,000 Deductible
Loc# 0 Bldg# 0	Money and Securities - Outside	\$20,000 \$1,000 Deductible
Loc# 0 Bldg# 0	Equipment Breakdown - Spoilage @ \$25,000 + Additional Coverages	
Loc# 1 Bldg# 1	Computer Hardware	\$50,000 \$1,000 Deductible
Loc# 1 Bldg# 1	Computer Data/Media	\$18,000 \$1,000 Deductible

Forms & Endorsements

CP T4 02 Public Entity Property Endorsement Applies to all locations - AR/VP list limits of \$100,000 but are subject to the \$25K Property Deductible under this form. See IM section for coverage at lower limits & deductible.

General Liability

Travelers	660 2R42787A	10/1/2022 - 10/1/2023	Quarterly Agency Billed
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Named Insureds

St. Cloud MTC

Coverage

Each Occurrence	\$1,500,000
Personal and Advertising Injury	\$1,500,000
General Aggregate	\$3,000,000
Products / Completed Operations Aggregate	\$3,000,000
Fire Damage (Any One Fire)	\$300,000
Medical Expense (Any One Person)	\$0

Locations & Exposures		Exposure	Premium Basis
Loc #: 1 Bldg #: 1 665 Franklin Avenue N.E. St. Cloud MN 56304			
Class: 61225	665 Franklin Avenue NE, St. Cloud, MN - Main location - Office	8,093	Area
Class: 68707	665 Franklin Avenue NE, St. Cloud, MN - Main location - Garage/Maintenance area	76,551	Area
Loc #: 2 Bldg #: 1 510 - 1st Street South St. Cloud MN 56301			
Class: 41210	510 - 1st Street So., St. Cloud, MN - Bus Terminal - (Transit Center)	1	Per UW incl Bus Shelters
Loc #: 3 Bldg #: 1 700 St. Germain Street W. St. Cloud MN 56301			
Class: 61225	700 St. Germain Street W., St. Cloud, MN - Training Center	15,846	Area
Loc #: 4 Bldg #: 1 665 Franklin Ave NE St. Cloud MN 56304			
Class: 13454	CNG Fuel Island - 2 Station sites on premises - self - service (not auditable)	60,000	Sales
Loc #: 5 Bldg #: 1 560 Apollo Ave. N.E. Saint Cloud MN 56304			
Class: 49452	Storage lot = 40' X 75' - GL only - Vacant Land	1	Area
Loc #: 6 Bldg #: 1 635 Franklin Ave NE Saint Cloud MN 56304			
Class: 68707	635 Franklin Ave NE, St. Cloud, MN - Former Ziebart bldg loc	3,600	Area

Employee Benefits Liability

Each Claim	\$1,000,000
Aggregate	\$3,000,000
Deductible Per Claim	Zero

Additional Interests

I.N.H. Property Management, Inc C/O Bentonshire Apts 300 East St. Germain St. Cloud MN 56304	shelter @ 1445 - 3rd Street SE
Cub Foods - East 1001 - 4th Street S.E. St. Cloud MN 56304	Bus stop btwn Cub Foods &
Cub Foods West 250 - 33rd Avenue South St. Cloud MN 56301	Shelter #25 @ 250 S 33rd Ave
Maiers Transport & Warehousing Inc. - MN Logistics 640 - 54th Avenue North St. Cloud MN 56303	shelter @ 640 - 5th Ave. No.,
Kent Housing/Campus Vista Apartments 627 - 5th Avenue South St. Cloud MN 56301	627 - 5th Avenue South loc -
Northstar Corridor Development Authority, Anoka County Govt Center 2100 Third Avenue Anoka MN 55303	Northstar Phase II Commuter
Gold'N Plump Poultry 245 Industrial Blvd. Sauk Rapids MN 56379	Shelter @ 245 Industrial Blvd.
Granite Care Home 202 - 2nd Avenue So. Sauk Rapids MN 56379	Shelter @ 202 - 2nd Ave. So.,
St. Cloud Hospital 1406 North 6th Avenue St. Cloud MN 56303	2 sites #28 & #29
St. Benedict's Senior Community 1810 Minnesota Blvd SE St. Cloud MN 56304	Shelter #22 @ 1810 MN Blvd SE,
Jones Lang LaSalle Mngmt Verify correct address? Services, Inc 3800 State Road 16 La Crosse WI 54601	Re Fiber Optic cable w/
St. Cloud Mall L.L.C. (General Growth Properties) A Delaware Limited Liab Company 4101 Division Street St. Cloud MN 56301	2 X-roads bus shelters
Lake Associates Property Management, Inc. (Crossroads Apts) 3 - 14th Avenue N.E. St. Cloud MN 56301	shelter @ 3 - 14th Avenue N.E.
Lake Associates Property Management, Inc. (Quarry West Apts) 901 - 7th Street South Waite Park MN 56387	shelter @ 901 - 7th St. So.
LaPaz Community 530 - 16th Street South St. Cloud MN 56301	shelter @ 16th Street South,
Woodland Park St. Cloud Limited Partnership 725 - 14th Street South St. Cloud MN 56301	Bus shelter site #3 - 11-16-06
Miller Properties 3335 St. Germain Street W. St. Cloud MN 56301	shelter @ 2nd Ave & 3rd St. So
St Cloud State University 720 - 4th Avenue South St. Cloud MN 56301	West Shelter, 7th Street South
Oak Haven Estates 10701 Wilshire Boulevard #502 Los Angeles CA 90024	shelter @ 7th Street S.E.,
Park Meadows Apartments 408 Park Meadows Drive Waite Park MN 56387	Shelter @ 408 Park Meadow Drv
Winkelman Building Corporation 340 Hwy 10 South St. Cloud MN 56304	Training Center-St. Cloud
University Village Townhomes 1812 - 16th Street SE St. Cloud MN 56304	Site #38
St. Cloud Surgical Center Inc. 1526 Northway Drive St. Cloud MN 56303	Site #24
Coborn's, Inc. P.O. Box 6146 St. Cloud MN 56302	shelter @ Waite Ave. &
St Cloud State University 720 - 4th Avenue South St. Cloud MN 56301	East Shelter, 7th Street South
Coborn's, Inc. P.O. Box 6146 St. Cloud MN 56302	shelter @ 5th Ave. South &
Granite City Schwinn 2506 - 1st Street South St. Cloud MN 56301	shelter @ 2506 - 1st Street So
Coborn's, Inc. P.O. Box 6146 St. Cloud MN 56302	shelter @ 2nd Ave. So. &
Campus Management C/O Travis & Donna Kent 914 - 6th Avenue South St. Cloud MN 56301	shelter @ 819 - 5th Avenue So.
BNSF Railway Company Insurance Compliance PO Box 12010-BN Hemet CA 92546-8010	Re Fiber Optic cable
Blanket Addnl Insd Endt per form CG D4 80 XTEND Endorsement for Pubic Entities - when required by written contract or agreement.	Blkt Waiver of Subro = Item H

Forms & Endorsements

CG D4 80 Public Entity XTend Endorsement Applies to all locations

CG D4 80 Blanket Additional Insured Endorsement

CG D4 80 Blanket Waiver of Subrogation Applies to all locations - Item R. (NCDA/BNSF)

Remarks

Remarks	Landlords are automatically granted Liability coverage per form Statutory Cap Limits endt of \$500,000/\$1,500,000 - CG F5 19 02 09 Med Pay Exclusion - form # GN 01 82 11 03
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Commercial Inland Marine

Travelers	660 2R42787A	10/1/2022 - 10/1/2023	Quarterly Direct Billed
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Coverage

Valuation	Actual cash value
Deductible	\$1,000

Unscheduled Equipment	Maximum/Item	Total Limit
Unscheduled items	\$10,000	

Scheduled Equipment	Amount
1 2004 Skid Steer Loader S185 BobcatPurchased 2012 525014278	\$18,703
2 2015 M20-7254 TennantFloor Scrubber/Sweeper A03981944	\$55,000
Schedule Total	\$73,703

Additional Coverage	Limit	Deductible
Accounts Receivable Coverage Form	\$50,000	\$1,000
Valuable Papers Coverage Form	\$50,000	\$1,000

Commercial Auto

Travelers	BA 2R448108	10/1/2022 - 10/1/2023	Quarterly Direct Billed
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Coverage

Bodily Injury/Property Damage Liability Limit	\$1,500,000
Personal Injury Protection Limit	Included
Uninsured/Underinsured Motorist Limit	\$50,000
Hired / Borrowed Auto Liability	Y
Non-owned Auto Liability	Y

Forms & Endorsements

CA T3 73 Maximum Physical Damage Deductible Catastrophe deductible of \$25,000 applies
CA T3 95 Liability Deductible - BI/PD \$50,000 Per Accident PIP payments are NOT billed back to the MTC - all other BI & PD payments up to \$50,000 are billed back to the MTC.
CA T4 46 Public Entity Auto Extension Endorsement

Remarks

Collision coverage does NOT apply to any of the buses

Vehicles					Garaging Loc.	Comp.	Coll.
1	#704	2006	New Flyer	Low Floor 5FYD4KV076B030314	St. Cloud, MN	\$5,000	
2	#706	2006	New Flyer	Low Floor 5FYD4KV006B030316	St. Cloud, MN	\$5,000	
3	#707	2010	New Flyer	Low Floor 5FYD5KV04AB037632	St. Cloud, MN	\$5,000	
4	#708	2010	New Flyer	Low Floor 5FYD5KV06AB037633	St. Cloud, MN	\$5,000	
5	#709	2010	New Flyer	Low Floor 5FYD5KV08AB037634	St. Cloud, MN	\$5,000	
6	#710	2010	New Flyer	Low Floor 5FYD5KV0XAB037635	St. Cloud, MN	\$5,000	
7	#623	2003	Gillig	Low Floor 15GGB271931073104	St. Cloud, MN	\$5,000	
8	#1936	2005	Optima	Trolley 1Z9S2HSS45W216319	St. Cloud, MN	\$5,000	
9	#118	2011	Arboc	Mobility 1GB9G5AL1A1180811	St. Cloud, MN	\$5,000	
10	#119	2011	Arboc	Mobility 1GB9G5AL7A1181588	St. Cloud, MN	\$5,000	
11	#120	2011	Arboc	Mobility 1GB9G5AL1A1180310	St. Cloud, MN	\$5,000	
12	#121	2011	Arboc	Mobility 1GB9G5AL6A1180691	St. Cloud, MN	\$5,000	
13	#122	2011	Arboc	Mobility 1GB9G5ALSA1181783	St. Cloud, MN	\$5,000	
14	#205	2011	Arboc	Mobility 1GB9G5A15A1180164	St. Cloud, MN	\$5,000	
15	#206	2011	Arboc	Mobility 1GB9G5AL4A1180348	St. Cloud, MN	\$5,000	
16	#711	2014	New Flyer	XN35 5FYC8KBOXEB044288	St. Cloud, MN	\$5,000	
17	#712	2014	New Flyer	XN35 5FYC8KB01EB044289	St. Cloud, MN	\$5,000	
18	#713	2014	New Flyer	XN35 5FYC8KB08EB044290	St. Cloud, MN	\$5,000	
19	#714	2014	New Flyer	XN35 5FYC8KB0XEB044291	St. Cloud, MN	\$5,000	
20	#715	2014	New Flyer	XN35 5FYC8KB01EB044292	St. Cloud, MN	\$5,000	
21	#716	2014	New Flyer	XN35 5FYC8KB03EB044293	St. Cloud, MN	\$5,000	
22	#717	2014	New Flyer	XN35 5FYC8KB05EB044294	St. Cloud, MN	\$5,000	
23	#718	2014	New Flyer	XN35 5FYC8KB07EB044295	St. Cloud, MN	\$5,000	
24	#719	2014	New Flyer	XN35 5FYC8KB09EB044296	St. Cloud, MN	\$5,000	
25	#720	2014	New Flyer	XN35 5FYC8KB00EB044297	St. Cloud, MN	\$5,000	
26	#721	2014	New Flyer	XN35 5FYC8KB05EB044571	St. Cloud, MN	\$5,000	
27	#722	2014	New Flyer	XN35 5FYC8KB07EB044572	St. Cloud, MN	\$5,000	
28	#723	2014	New Flyer	XN35 5FYC8KB09EB044573	St. Cloud, MN	\$5,000	
29	#724	2014	New Flyer	XN35 5FYC8KB00EB044574	St. Cloud, MN	\$5,000	
30	#725	2014	New Flyer	XN35 5FYC8KB02EB044575	St. Cloud, MN	\$5,000	
31	#726	2014	New Flyer	XN35 5FYC8KB04EB044576	St. Cloud, MN	\$5,000	
32	#727	2014	New Flyer	XN35 5FYC8KB06EB044577	St. Cloud, MN	\$5,000	
33	#728	2014	New Flyer	XN35 5FYC8KB08EB044578	St. Cloud, MN	\$5,000	
34	#729	2014	New Flyer	XN35 5FYC8KB0XEB044579	St. Cloud, MN	\$5,000	
35	#730	2014	New Flyer	XN35 5FYC8KB06EB044580	St. Cloud, MN	\$5,000	
36	#731	2014	New Flyer	XN35 5FYC8KB08EB044581	St. Cloud, MN	\$5,000	
37	#732	2014	New Flyer	XN35 5FYC8KB0XEB044582	St. Cloud, MN	\$5,000	
38	#733	2014	New Flyer	XN35 5FYC8KB01EB044583	St. Cloud, MN	\$5,000	
39	#124	2016	Champion	LF Transport 1FDFE4FS8GDC27088	St. Cloud, MN	\$5,000	
40	#125	2016	Champion	LF Transport 1FDFE4FSXGDC27089	St. Cloud, MN	\$5,000	
41	#126	2016	Champion	LF Transport 1FDFE4FS6GDC27090	St. Cloud, MN	\$5,000	
42	#127	2016	Champion	LF Transport 1FDFE4FS8GDC27091	St. Cloud, MN	\$5,000	
43	#128	2016	Champion	LF Transport 1FDFE4FSXGDC27092	St. Cloud, MN	\$5,000	

44	#129	2016 Champion LF Transport 1FDFE4FS1GDC27093	St. Cloud, MN	\$5,000	
45	#492	2017 Ford Explorer 1FM5K8B86HGB71903	St. Cloud, MN	\$5,000	\$5,000
46	#493	2017 Ford Explorer 1FM5K8B88HGB71904	St. Cloud, MN	\$5,000	\$5,000
47	#810	2017 MCI D4500 1M8PDMBA7HP014725	St. Cloud, MN	\$5,000	
48	#811	2017 MCI D4500 1M8PDMBA9HP014726	St. Cloud, MN	\$5,000	
49	#812	2017 MCI D4500 1M8PDMBA0HP014727	St. Cloud, MN	\$5,000	
50	#130	2017 Champion LF Transport 1FDFE4FS4HDC10127	St. Cloud, MN	\$5,000	
51	#131	2017 Champion LF Transport 1FDFE4FS4HDC10130	St. Cloud, MN	\$5,000	
52	#734	2017 New Flyer XN35 5FYC8KB03HB052737	St. Cloud, MN	\$5,000	
53	#735	2017 New Flyer XN35 5FYC8KB05HB052738	St. Cloud, MN	\$5,000	
54	#736	2017 New Flyer XN35 5FYC8KB07HB052739	St. Cloud, MN	\$5,000	
55	#737	2017 New Flyer XN35 5FYC8KB03HB052740	St. Cloud, MN	\$5,000	
56	#738	2017 New Flyer XN35 5FYC8KB05HB052741	St. Cloud, MN	\$5,000	
57	#132	2018 Champion LF Transport 1FDFE4FS6HDC73939	St. Cloud, MN	\$5,000	
58	#133	2018 Champion LF Transport 1FDFE4FS2HDC73940	St. Cloud, MN	\$5,000	
59	#134	2018 Champion LF Transport 1FDFE4FS2HDC73941	St. Cloud, MN	\$5,000	
60	#135	2018 Champion LF Transport 1FDFE4FS6HDC73942	St. Cloud, MN	\$5,000	
61	#136	2018 Champion LF Transport 1FDFE4FS8HDC73943	St. Cloud, MN	\$5,000	
62	#207	2018 Champion Mobility 1FDFE4FS0JDC16335	St. Cloud, MN	\$5,000	
63	#96	2019 Ford F250 1FTBF2B69KEC58253	St. Cloud, MN	\$5,000	\$5,000
64	#739	2018 New Flyer XN35 5FYC8KB01KB071424	St. Cloud, MN	\$5,000	
65	#740	2018 New Flyer XN35 5FYC8KB03KB071425	St. Cloud, MN	\$5,000	
66	#741	2018 New Flyer XN35 5FYC8KB05KB071426	St. Cloud, MN	\$5,000	
67	#813	2019 MCI D4500 1M8PDMBA8KP015325	St. Cloud, MN	\$5,000	
68	#814	2019 MCI D4500 1M8PDMBA8KP015326	St. Cloud, MN	\$5,000	
69	#705	2006 New Flyer Low Floor 5FYD4KV096B030315	St. Cloud, MN	\$5,000	
70	#123	2012 Arboc Mobility 1GB6G5BL3C1177249	St. Cloud, MN	\$5,000	
71	#137	2019 Arboc CG33803 1HA6GUBB2KN002524	St. Cloud, MN	\$5,000	
72	#138	2019 Arboc CG33803 1HA6GUBB0KN002764	St. Cloud, MN	\$5,000	
73	#139	2019 Arboc CG33803 1HA6GUBB9KN002830	St. Cloud, MN	\$5,000	
74	#140	2019 Arboc CG33803 1HA6GUBB8KN002835	St. Cloud, MN	\$5,000	
75	#141	2019 Arboc CG33803 1HA6GUBB8KN002849	St. Cloud, MN	\$5,000	
76	#490	2019 Dodge Durango 1C4RDJAG0KC820271	St. Cloud, MN	\$5,000	\$5,000
77	#491	2019 Dodge Durango 1C4RDJAG2KC820272	St. Cloud, MN	\$5,000	\$5,000
78	#98	2021 Ford F350 1FTRF3BN2MED52635	St. Cloud, MN	\$5,000	\$5,000
79	#208	2020 Arboc Mobility 1HA6GUBBXLN005771	St. Cloud, MN	\$5,000	
80	#142	2020 Arboc CG33803 1HA6GUBB5LN005547	St. Cloud, MN	\$5,000	
81	#143	2020 Arboc CG33803 1HA6GUBB6LN005556	St. Cloud, MN	\$5,000	
82	#144	2020 Arboc CG33803 1HA6GUBB7LN005565	St. Cloud, MN	\$5,000	
83	#145	2020 Arboc CG33803 1HA6GUBBXLN005687	St. Cloud, MN	\$5,000	
84	#146	2020 Arboc CG33803 1HA6GUBB5LN005726	St. Cloud, MN	\$5,000	
85	#147	2020 Arboc CG33803 1HA6GUBB3LN005742	St. Cloud, MN	\$5,000	
86	#148	2020 Arboc CG33803 1HA6GUBBXLN005754	St. Cloud, MN	\$5,000	
87	#149	2020 Arboc CG33803 1HA6GUBB6LN005766	St. Cloud, MN	\$5,000	

88	#488	2021 Dodge Durango 1C4RDJAG0MC695968	St. Cloud, MN	\$5,000	\$5,000
89	#489	2021 Dodge Durango 1C4RDJAG2MC695969	St. Cloud, MN	\$5,000	\$5,000
90	#97	2019 Ford F150 1FTFX1E57KKD82325	St. Cloud, MN	\$5,000	\$5,000

Workers Compensation

SFM	52526.312	10/1/2022 - 10/1/2023	Quarterly Direct Billed
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Named Insureds

St. Cloud MTC

Coverage

Employers Liability: Each Accident	\$1,000,000
Employers Liability: Disease – Policy Limit	\$1,000,000
Employers Liability: Disease – Each Employee	\$1,000,000
Workers Compensation: Statutory Benefit	Included

Loc #: 1 665 Franklin Avenue N.E. • St. Cloud, MN 56304

Loc #: 2 510 - 1st Street South • Saint Cloud, MN 56301

Loc #: 3 700 W. St. Germain Street • Saint Cloud, MN 56301

Loc #: 4 665 Franklin Avenue N.E. • Saint Cloud, MN 56304

Loc #: 5 635 Franklin Avenue N.E. • Saint Cloud, MN 56304

Workers Compensation			Expiring Payroll	Expiring Rate	Proposed Payroll	Proposed Rate
MN	7382	Drivers - Bus Co: All Other Ee's	5,549,364	5.65	5,519,192	5.34
MN	8810	Clerical Office Employees Noc	1,290,606	.15	1,767,083	.15
MN	8385	Bus Co - Garage Employees	968,673	4.09	1,082,447	3.21
MN	8742	Salesman Collectors Or Messengers	539,439	.38	486,741	.36
MN	0930	Waiver Of Subrogation Flat Charge				
		Experience or Merit Modification		1.17		1.12
		Schedule Rating Factor		.69		.79
Total Payroll			8,348,082		8,855,463	

Forms & Endorsements

0930 Waiver of Subrogation Flat Include Waiver of Subrogation for Northstar Corridor Development Authority (NCDA)

Directors & Officers Liability

Travelers	ZLP31N30975	10/1/2022 10/1/2023	Quarterly Direct Billed
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Coverage

Each Claim/Occurrence Limit	\$1,000,000
Aggregate Limit	\$1,000,000
Retention	\$10,000
Coverage Form	Claims Made
Retro Date	2/19/1991

Employment Practices Liability

Travelers	ZLP31N30975	10/1/2022 - 10/1/2023	Quarterly Direct Billed
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Coverage Information

Each Claim/Occurrence Limit	\$500,000
Aggregate Limit	\$500,000
Retention	\$15,000
Coverage Form	Claims Made
Full Prior Acts	Y
Retro Date	2/19/1991

Rating Factors

Number of Full-time employees	138
Number of Part-time employees	16

Remarks

Notes	Duty to Defend basis
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Cyber

Underwriters at Lloyd's

ESK0033707516

10/1/2022 - 10/1/2023

Agency Billed

Coverages	Limit	Deductible
Aggregate Limit	\$1,000,000	\$25,000
Privacy Notification and Crisis Management Expense	\$1,000,000	\$25,000
Legal, Forensic and Public Relations/Crisis/Reputation Mgmt	\$1,000,000	\$25,000
Business Interruption and Extra Expense	\$1,000,000	8 hours
Dependent Business Interruption	\$1,000,000	\$25,000
Computer Hardware Replacement Costs	\$1,000,000	\$25,000
Cyber Extortion	\$1,000,000	\$25,000
Funds Transfer Fraud	\$250,000	\$25,000
PCI Fines, Expenses and Costs	\$1,000,000	25000
Consequential Reputational Loss	\$1,000,000	\$25,000
Data and Network Liability	\$1,000,000	\$25,000
Information Security and Privacy Liability	\$1,000,000	\$25,000
Regulatory Defense and Penalties	\$1,000,000	\$25,000
Website Media Content Liability	\$1,000,000	\$25,000