

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 17<sup>th</sup> day of May, 2022 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	(Absent)
	3. Ryan Fitzthum	(Absent)
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Director of Finance:	Paula Mastey	

Additions or Changes to the Agenda: **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of April 19, 2022 Regular Meeting

6.) April 2022 Balance Sheet and Income Statement

7.) April 2022 List of Bills

8.) April 2022 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

**Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

9.) Consideration of 2022-2023 SCSU Joint Powers Agreement. Dave Green informed the Commissioners that there were no changes to the contract from last year to this year. He noted that rides would remain at \$0.90 and that SCSU and District 742 would be billed on a monthly basis.

**Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the 2022-2023 SCSU Joint Powers Agreement. Motion carried.**

10.) Consideration of District 742 Student Transportation Service Agreement. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the District 742 Student Transportation Service Agreement. Motion carried.**

11.) Connex Pilot Service Update and Discussion. Dave Green updated the Commissioners on the recent ridership numbers from the Connex Service compared to the previous Route 32. He noted that with the changes made to the service, it was not a 100% comparison. Mr. Green informed the Commissioners that Metro Bus staff would do a cost analysis between Connex and the previous Route 32 to gauge the efficiency of the current Connex Service. **No Motion.**

12.) Software Project Update. Paula Mastey updated the Commissioners that back in 2017 Metro Bus received funding for a new, all-inclusive software system. Ms. Mastey noted that while it was the intent for Metro Bus to move forward with one software system, it was ultimately deemed unattainable. Metro Bus has since begun negotiations with Paycom which would primarily handle Metro Bus's Human Resources and Payroll needs. **No Motion.**

Department Updates.

Operations Update. Dave Green informed the Commissioners that ridership numbers continue to grow as we move away from the COVID-19 pandemic. He noted that ridership is up 7% overall in 2022 compared to 2021. Mr. Green spoke to the Commissioners about recent facilities updates including a new bus hoist, new shelter lights, new generator, and control panel. Along with those updates, staff is currently working on updating the Transit Asset Management (TAM) Plan, as well as continuing the search for property that would support a western transit hub.

CEO Update. Ryan Daniel re-introduced the Commissioners to Paula Mastey, who is currently the Director of Finance. He noted that Ms. Mastey was with Metro Bus previously and that she is currently assuming this role on an interim basis. Mr. Daniel informed the Commissioners that Operator David Peacock had placed 3<sup>rd</sup> at the CTAA National Roadeo that was held in Louisville, Kentucky. Mr. Daniel spoke to the Commissioners about the recent Federal Transit Authority (FTA) Triennial Review that focused on fiscal years 2018 and 2019. Metro Bus was in full compliance upon completion of the review.

Adjournment. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to adjourn the meeting at 4:54 p.m. Motion carried.**