

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 21st day of December, 2021 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis	(4:04p.m.)
	2. Rick Miller	
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Director of Finance:	Connie Robinson	

Additions or Changes to the Agenda: **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of November 16, 2021 Regular Meeting

6.) November 2021 Balance Sheet, Budget Statement and Bank Reconciliation

7.) November 2021 List of Bills

8.) November 2021 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the Consent Agenda Items 6-8. Motion carried. Commissioner Fitzthum moved and Commissioner Hunstiger seconded a motion to approve the Consent Agenda Item 5. Motion carried

General Business.

9.) Recognition of Dean Henkemeyer: 35 Years of Service. No Motion

10.) Consideration of Transit Asset Management Plan Update. Dave Green notified the Commissioners that the Transit Asset Management Plan needs to be updated every 4 years. Mr. Green also noted that equipment updates had been changed to every 4 years from every 3 years to better align with Metro Bus's current practices. **Commissioner Fitzthum moved and Commissioner Hunstiger seconded a motion to approve Transit Asset Management Plan Update. Motion carried.**

11.) Discussion on Northstar Link Master Funding Agreement. Connie Robinson informed the Commissioners that funding percentages allocated by each county involved had changed due to Anoka County no longer participating in the Northstar Link Funding Agreement. **No Motion.**

Open Forum: Kim Pettman addressed the Commissioners about her issues with using the Webex platform and her concerns that the platform is not accessible or user friendly enough for individuals to properly access the meeting if needed. Ms. Pettman also spoke to the Commissioners about Metro Bus's recent pass exchange program. Ms. Pettman noted that she believed the time allowed to exchange passes was not sufficient enough to properly exchange customer passes with the new fare media.

Department Update:

12.) CEO Update. Ryan Daniel informed the Commissioners that Metro Bus was coming off another successful year with the Jolly Trolley event that was able to deliver food to Promise Neighborhood, Catholic Charities, and Salvation Army. Mr. Daniel also noted that Metro Bus is currently gathering information for their Triennial Review. In addition to a new online application portal, Metro Bus has also implemented new cyber security measures as well as training for all employees who frequently utilize Metro Bus computers, phones, and other handheld devices.

Adjournment. Commissioner Libert moved and Commissioner Fitzthum seconded a motion to adjourn the meeting at 4:22 p.m. Motion carried.