

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 21st day of September, 2021 at 4:00 p.m. via Webex Meetings. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis	(4:08 p.m.)
	2. Rick Miller	
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Director of Finance:	Connie Robinson	

Additions or Changes to the Agenda: **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

- 5.) Minutes of August 17, 2021 Regular Meeting
 - 6.) August 2021 Balance Sheet and Income Statement
 - 7.) August 2021 List of Bills
 - 8.) August 2021 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link
- Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

9.) Liability and Workers Compensation Insurance Policy Renewal Update. Sunny Hesse explained to the Commissioners that last year, Metro Bus adjusted their insurance contract with Mahowald Insurance to better align with the start and end of Metro Bus's fiscal year. Ms. Hesse noted that the biggest increases to the contract were a seven percent general increase and the addition of cyber security coverage which is new to Metro Bus's insurance coverage. **No Motion.**

10.) Resolution #2021-09 2021 Title VI Plan. Sunny Hesse informed the Commissioners that the Title VI Plan is required to be updated and submitted to the FTA. Ms. Hesse also noted that the Title VI Plan is required to be submitted every three years. **Commissioner Fitzthum moved and Commissioner Libert seconded a motion to approve Resolution #2021-09 Title VI Plan. Motion carried.**

11.) Consideration of Connex Service Pilot Program Extension. Dave Green informed the Commissioners that Metro Bus was looking to extend the Connex Pilot Program for another year. Since the inception of the Connex Pilot Program, COVID-19 has hampered the ability to get an accurate assessment of the ridership and the overall ability to provide adequate service during this time. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve Connex Service Pilot Program Extension for one year. Motion carried.**

Department Update:

13.) IT Update. Steve Williams explained that Metro Bus is at the point where they will start collecting fares again. Mr. Williams noted that Metro Bus has replaced all fare boxes in the entire Metro Bus fleet and all existing fare media was replaced with the new Smart-Ride Card. Mr. Williams also noted that in addition to the Smart-Ride card, there was also a Smart-Ride App available, in which riders can access fare and route information. The App also has a trip planner available for those who wish to access it.

Metro Bus has been working with the public to exchange old unused fare media for the new Smart Ride Cards. Metro Bus has had a table set up at the Transit Center which has allowed the public to take advantage of this trade-out. The pass exchange table will remain open until October 16th.

Adjournment. **Commissioner Fitzthum moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:13 p.m. Motion carried.**