

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 20th day of April, 2021 at 4:00 p.m. via Webex Meetings. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	
	3. Ryan Fitzthum	(Absent)
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Administration Officer:	Sunny Hesse	
Chief Operations Officer:	Dave Green	
Finance Consultant:	Paula Mastey	

Additions or Changes to the Agenda: **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

5.) Minutes of March 16, 2021 Regular Meeting

6.) March 2021 Balance Sheet and Income Statement

7.) March 2021 List of Bills

8.) March 2021 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Libert moved and Commissioner Miller seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: No one spoke.

General Business.

9.) Consideration of Metro Bus General Financial Purpose Policy. Paula Mastey presented the Commissioners with both the Financial Purpose Policy as well as the Metro Bus Revenues Policy noting that both policies will help Metro Bus with future endeavors. Ms. Mastey noted that these policies cover a wide range of financial responsibilities such as fiscal year objectives, general spending, taxing entities, and funding sources. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve the Metro Bus General Financial Purpose Policy. Motion carried.**

10.) Consideration of Metro Bus Revenues Policy. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve the Metro Bus Revenues Policy. Motion carried.**

11.) Consideration of Metro Bus Sign-On Bonus Policy. Sunny Hesse informed the Commissioners that Metro Bus was looking to implement a sign-on bonus for new employees. The hope is that this incentive will help draw candidates to Metro Bus. Ms. Hesse noted this bonus would be paid out on a prorated scale. **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve the Metro Bus Sign-On Bonus Policy. Motion carried.**

12.) Consideration of Metro Bus Referral Bonus Policy. Sunny Hesse notified the Commissioners that Metro Bus was updating their employee referral bonus. The referral bonus will go from \$100.00 to \$500.00 and would be paid out on a prorated scale, similar to the new Metro Bus Sign-On Policy. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve the Metro Bus Referral Bonus Policy. Motion carried.**

13.) Discussion on Future Initiatives for Metro Bus. Dave Green informed the Commissioners that due to some recent funding opportunities, Metro Bus would be able to move up their timeline on the construction of a western transit hub. The project was originally scheduled to take place in 2024 and has now been moved up to 2023. Mr. Green also asked the Commissioners for ideas, recommendations, and

feedback on areas of common concern that Metro Bus may be able to address and improve on, to better serve both the customers and communities. **No Motion.**

14.) COVID-19 Update. Sunny Hesse noted that she would be revising and updating the Metro Bus Covid-19 Preparedness Plan as we move forward and gubernatorial mandated restrictions change. Ms. Hesse also informed the Commissioners that since restrictions have started to loosen, Metro Bus has expanded their recruitment to new communities in the surrounding area. With this expanded effort, Metro Bus will be holding an Open House later this month. **No Motion.**

Adjournment. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:18 p.m. Motion carried.**