

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 17<sup>th</sup> day of November, 2020 at 4:00 p.m. via Webex Meetings. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Administration Officer:	Sunny Hesse
Chief Operations Officer:	Dave Green
Finance Consultant:	Paula Mastey

Additions or Changes to the Agenda: Item #9 under General Business was removed from the agenda. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

5.) Minutes of October 20, 2020 Regular Meeting

6.) October 2020 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

**Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

7.) Consideration of Resolution #2021-01, F.Y. 2021 Depository and Newspaper Designation. Paula Mastey informed the Commissioners that this is an annual designation. There were no changes. Wells Fargo will remain the official depository and St Cloud Times will remain the official newspaper designation for Metro Bus. **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve Resolution #2021-01, F.Y. 2021 Depository and Newspaper Designation. Motion carried.**

8.) Consideration of Proposed F.Y. 2021 Program of Projects. Paula Mastey presented the Board with the proposed 2021 Program of Projects. The public comment period will remain open until December 31, 2020 prior to further action. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve F.Y. 2021 Proposed Program of Projects. Motion carried.**

9.) Informational Update: Teamsters Collective Bargaining Agreement. **No discussion.**

10.) Consideration of Public Transit Agency Safety Plan Policy. Scott Stark informed the Commissioners that this is required by the FTA (Federal Transit Administration). This FTA plan requires that transit agencies receiving public funds must have policies and procedures in place to implement safety management systems. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve Public Transit Agency Safety Plan Policy. Motion carried.**

11.) Consideration of Connex Pilot Extension. Dave Green informed the Board that Metro Bus is looking to extend the Connex Pilot Program through 2021. Due to the reduction in service because of Covid-19 it was determined that there was not sufficient data being collected to make an informed decision about the Connex services long term viability. **Commissioner Hunstiger moved and Commissioner Fitzthum seconded a motion to approve Connex Pilot Extension. Motion carried.**

12.) Fare Study Update. Dave Green noted to the Commissioners that although it was the guidance of the Commission to look at raising fares, it was not a favorable time to raise fares given the Covid-19 concerns and how that would affect individuals who are using the service. It was determined that the fare study would be revisited in 6 months with the hopes that ridership and service return to a more stabilized pattern. **No motion.**

13.) COVID-19 Update. Ryan Daniel informed the Commissioners that due to the recent uptick in Covid-19 cases within and around the service area, Metro Bus will now require all employees to wear a face covering when at the Transit Center at all times. Mr. Daniel also noted that masks are to be worn at the Metro Bus Operations Center when in a meeting room with two or more people, as well as in the operator break area and in the Dial-A-Ride call center when employees are away from their immediate work area. **No Motion.**

Adjournment. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:15. Motion carried.**