

Disadvantaged Business Enterprise Program Goal 10/1/2023 – 9/30/2026

Board Adopted: 9/18/2018
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Effective Date of Last Revisions: 10/01/2023

1. Objective

The St. Cloud Metropolitan Transit Commission (Metro Bus) has established a Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. Metro Bus has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, Metro Bus will comply with 49 CFR Part 26.

2. 2024 – 2026 Goal

Metro Bus's overall DBE goal for 10/1/2023 through 9/30/2026 is to expend .00265 of federal financial assistance to DBE's during this time period.

Metro Bus anticipates an average of \$990,000 per year, for the next three years in contract opportunities. This will equate to expending an annual average of \$2,600 with DBE's during this period.

3. Steps in determining goal

1. Determined a base figure:
 - a. By using the Minnesota Unified Certification Program Directory, it was determined that there is currently 6 DBEs in our service area, consisting of the cities of St. Cloud, Sartell, Sauk Rapids, and Waite Park.
 - b. The Census Bureau's County Business Pattern (CBP) data base shows a total of 16,921 businesses in MN Congressional District #6. 2,264 of those companies fall into categories that may be associated with any business opportunities relating to transit operations. (updated as of 4/27/2023)
 - c. The base figure is calculated by taking 6 DBEs divided by 2,264 companies. This equates to 0.00265.
2. Determined the relative availability of DBE's by NAICS code:
 - a. The following table lists the relative availability of DBE firms compared to available firms. The data used is from the UCP directory and the CBP database.

NAICS CODE	PROJECT	AMOUNT OF DOT FUNDS	% OF TOTAL DOT FUNDS (WEIGHT)
333120	Facility Equipment	84,000	0.0282
811111	Maint Equipment	24,000	0.0081
423440	IT/Office Equipment	692,000	0.2322
238290	Hoist	188,000	0.0631
238200	HVAC Integration	60,000	0.0201
333912	CNG Compressor	1,200,000	0.4027
423110	Non-revenue vehicles	192,000	0.0644
485113	Shelters	20,000	0.0067
238390	Facility Improvements	520,000	0.1745
		2,980,000	1.0000

3. Determine the relative availability of DBE's by NAICS Code:
Use DBE Directory, census data, and/or a bidders list to enter the number of available DBE firms and the number of available firms:

NAICS CODE	PROJECT	DBES AVAILABLE TO PERFORM THIS	NUMBER OF ALL FIRMS AVAILABLE (INCLUDING DBES)	RELATIVE AVAILABILITY	
333120	Facility Equipment	0	30	-	
811111	Maint Equipment	0	1668	-	
423440	IT/Office Equipment	0	61	-	
238290	Hoist	3	141	0.0213	
238200	HVAC Integration	0	0		
333912	CNG Compressor	0	9	-	
423110	Non-revenue vehicles	0	118	-	
485113	Shelters	0	16	-	
238390	Facility Improvements	3	221	0.0136	
	Combined Totals:	6	2264	0.0027	Overall availability of DBEs

4. Based on these calculations, Metro Bus will use the base figure of 0.0027 as our goal.

4. DBE goal breakdown

The goal breakdown for 2020 to 2023 is as follows:

Race Neutral:	0.00265
Race Conscious:	0.0000
Total Goal:	0.00265

5. Contract goals

Metro Bus will use contract goals to meet any portion of the overall goal not projected to be met using race-neutral means. Contract goals are established so that, over the period of 10/1/2023 to 9/30/2026, they will cumulatively result in meeting any portion of our overall goal that is not projected to be met through the use of race-neutral means.

6. Stakeholder input

- A. DBE information is always available on our website:

Disadvantaged Business Enterprise (DBE)

As a part of our community involvement, service and dedication, we offer socially and economically disadvantaged individuals with equal opportunities to obtain contracts and project work. The St. Cloud Metropolitan Transit Commission (Metro Bus) established a Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) Program in accordance with regulations of the US Department of Transportation in 2022.

Before you can participate as a DBE, read the [MN/DOT eligibility requirements](#) and complete the appropriate forms to demonstrate that your business is eligible for the program. Learn more: <https://dot.state.mn.us/civilrights/small-business-eligibility.html>.

DBE Directory: A searchable listing of all DBEs certified to perform work under the MN/DOT DBE program. Search by state, city, vendor, NAICS codes and more.



- B. Letters were sent to 20 Local small business owners encouraging them to bid on relevant contracts.
C. Letters were sent to local stakeholders requesting input and feedback on our proposed goal.