

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 21st day of July, 2020 at 4:00 p.m. via Webex Meetings. Commissioner Kleis presided with the following present:

| | |
|---|-------------------|
| Commissioners: | 1. Dave Kleis |
| | 2. Rick Miller |
| | 3. Ryan Fitzthum |
| | 4. Kurt Hunstiger |
| | 5. John Libert |
| Chief Executive Officer: | Ryan Daniel |
| Chief Finance and Administrative Officer: | Paula Mastey |
| Chief Operations Officer: | Dave Green |

Additions or Changes to the Agenda: None. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of June 16, 2020 Regular Meeting

6.) June 2020 Balance Sheet, Income Statement

7.) June 2020 List of Bills

8.) June 2020 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum: Gayle Gruber-Bengtson spoke to the Commissioners about her concerns regarding the use of Webex for the board meetings and the user accessibility of that platform. Ms. Gruber-Bengtson also noted that she would like to see an option available to join the board meetings either online or by phone once board meetings resume face-to-face.

General Business.

9.) Introduction of New Planning Manager, Michael Kedrowski. No Motion.

10.) Amended Resolution #2020-04 Award of Trench Drain Replacement Project. Dave Green informed the Commissioners that the trench drain project was rebid by all contractors in order for Metro Bus to exercise their tax exempt benefit. The bid was won and service will be performed by Restoration Construction Services (RCS). **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve Resolution #2020-04 Award of Trench Drain Replacement Project as amended. Motion carried.**

11.) Consideration of Cell Phone Policy. Paula Mastey presented a policy to the Commissioners that will allow qualified employees the opportunity for an allowance toward their cell phone plan. The new policy would replace the current reimbursement plan that Metro Bus is currently operating under. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve Metro Bus's Cell Phone Policy. Motion carried.**

12.) Consideration of 2021 Budget Proposal and Tax Levy. Paula Mastey informed the Commissioners that the levy would remain unchanged again for 2021. Ms. Mastey also noted that with COVID-19 Metro Bus would be able to use the CARES Act funding to help offset funding concerns that may arise due to the pandemic. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve the 2021 Budget Proposal and Tax Levy. Motion carried.**

13.) Resolution #2020-05 Setting Preliminary Tax Levy on Taxable Property in Transit Area. **Commissioner Hunstiger moved and Commissioner Libert seconded a motion to approve**

Resolution #2020-05 Setting Preliminary Levy on Taxable Property in Transit Area. Motion carried.

14.) COVID-19 Update. Ryan Daniel gave the Commissioners an update as to what Metro Bus is doing to keep the employees, as well as the public, safe during the COVID-19 pandemic. Mr. Daniel noted that Metro Bus resumed full service for the Fixed Route and Dial-a-Ride Services on July 12, 2020 and the Northstar Link Service is currently operating two A.M. trips as well as two P.M. trips to Big Lake which is consistent with the train schedule. Metro Bus has continued rear-door boarding and no collection of fares until the complete installation of the operator safety shields. Mr. Daniel informed the Commissioners that with the St. Cloud City Council's mandatory mask mandate, all Metro Bus employees will be required to wear a face covering on buses as well as in offices when in the presence of a customer or other outside vendors.

Adjournment. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:26 p.m. Motion carried.**