

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 18<sup>th</sup> day of February, 2020 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	
	3. Ryan Fitzthum	
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Finance and Administrative Officer:	Paula Mastey	(Absent)
Chief Operations Officer:	Dave Green	(Absent)

Additions or Changes to the Agenda: No changes. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

- 5.) Minutes of January 21, 2020 Regular Meeting
- 6.) January 2020 Balance Sheet, Income Statement
- 7.) January 2020 List of Bills
- 8.) January 2020 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link, Updated December 2019 Fixed Route Ridership Reports

**Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum: No one spoke.

General Business.

9.) Assign Board Member to Negotiations Committee. Commissioner Miller was assigned to the committee during upcoming union negotiations. **Commissioner Fitzthum moved and Commissioner Libert seconded a motion to assign Commissioner Rick Miller to the Union Negotiations Committee. Motion carried.**

10.) Consideration of Award of Fleet Liability, General Liability, Property, and Miscellaneous Insurance Coverage for 2020-2021. Scott Stark informed the Board that the renewal of insurance coverage through March, 2020 was coming due. As of March 1st, there was a premium increase of 3%. The increase was due to new buses, the replacement of buses, volume of buses and the overall value of Metro Bus's property. Mahowald Insurance Agency is the current policy holder for Metro Bus through March of 2021. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Award of Fleet Liability, General Liability, Property, and Miscellaneous Insurance Coverage to Mahowald Insurance Company for 2020-2021. Motion carried.**

11.) Fare Study Update. Ryan Daniel informed the Board that Metro Bus would be proceeding with a system wide fare study to determine whether Metro Bus needs to adjust its fare structure. Mr. Daniel asked the Board about delaying a Connex increase at this time. It was the opinion of the Board that they increase the Connex fare as agreed upon and possibly adjust the price later, based on the findings of the fare study. **No Motion**

Department Update. Scott Stark notified the Board that the Training and Safety Department has been updating and training both new and current employees. Mr. Stark noted that along with Metro Bus's Operator Training Activities (OTAs), they have added Maintenance Training Activities (MTAs), as well as Dispatch Training Activities (DTAs). This is all in addition to the Personal Organizations and Development (PODs) training that has been a part of Metro Bus since 2018. Mr. Stark also informed the

Board that Metro Bus has been working on updating employee-directed safety messages around all its facilities.

Adjournment. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to adjourn the meeting at 4:18 p.m. Motion carried.**