

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 19th day of November, 2019 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Miller presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Finance and Administrative Officer:	Paula Mastey
Chief Operations Officer:	Dave Green

Additions or Changes to the Agenda: Item number 3, Election of Officers, was moved to the first item under General Business. **Commissioner Hunstiger moved and Commissioner Fitzthum seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda:

- 5.) Minutes of October 19, 2019 Regular Meeting
 - 6.) October 2019 Balance Sheet, Budget Statement and Bank Reconciliation
 - 7.) October 2019 List of Bills
 - 8.) October 2019 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link
- Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

General Business.

Election of Officers: **Commissioner Miller moved and Commissioner Libert seconded a motion to keep all positions the same: Dave Kleis as Chair, Rick Miller as Vice-Chair, Kurt Hunstiger as Treasurer, John Libert as Secretary, and Ryan Fitzthum as Member. Motion carried.**

- 9.) Consideration of Personnel Policy: 9.10 Jury Duty. Paula Mastey informed the Board that there was a change made to the Policy. The mileage reimbursement portion of the policy was removed. **Commissioner Libert moved and Commissioner Miller seconded a motion to approve the change to Personnel Policy 9.10 Jury Duty. Motion carried.**

10.) Consideration of Resolution #2020-02, F.Y. 2020 Depository and Newspaper Designation. Paula Mastey informed the Board that this is an annual designation. There were no changes. Wells Fargo will remain the official depository and the St Cloud Times will remain the official newspaper designation for Metro Bus. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve Resolution #2020-02 F.Y. 2020 Depository and Newspaper Designation. Motion carried.**

11.) Consideration of Proposed F.Y. 2020 Program of Projects. Paula Mastey presented the Board with the proposed 2020 Program of Projects. There will be a 30 day public comment period prior to further action. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve Proposed F.Y. 2020 Program of Projects. Motion carried.**

Department Update.

12.) Fixed Route Operations: Shawn Pierce notified the Board that Metro Bus staff is in the process of updating all fixed route signage. He also spoke about the fixed route ridership, which is down 7% this year compared to last. Route updates are being planned to help improve ridership. Lastly, Mr. Pierce said that while there have been some positive results with the Connex Pilot Program, a final decision to continue the service has not been made.

Adjournment. Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:20 p.m. Motion carried.