

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 18th day of June, 2019 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis	
	2. Rick Miller	
	3. Ryan Fitzthum	(Absent)
	4. Kurt Hunstiger	
	5. John Libert	
Chief Executive Officer:	Ryan Daniel	
Chief Finance and Administrative Officer:	Paula Mastey	
Chief Operations Officer:	Dave Green	

Additions or Changes to the Agenda: None. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda:

5.) Minutes of May 21, 2019 Regular Meeting

6.) May 2019 Balance Sheet, Budget Statement and Bank Reconciliation

7.) May 2019 List of Bills

8.) May 2019 Ridership Reports for Fixed Route, Dial-a-Ride, and Northstar Link

Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum. Kurt Franke spoke regarding a recent encounter he had with Metro Bus. Kurt was pleased with the way the situation was handled and wanted to say thank you to Metro Bus for the service they continue to provide to the community.

General Business.

9.) Recognition of DAR Operator Todd Dezurik. Todd DeZurik placed 1st at the 2019 CTAA National Bus Roadeo.

10.) Consideration of 2020 Budget Proposal and Tax Levy. Paula Mastey explained that the overall operating budget for 2019 had decreased. However, Ms. Mastey requested that the 2020 levy remain unchanged to put money aside for future capital projects. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Consideration of 2020 Budget Proposal and Tax Levy. Motion carried.**

11.) Resolution #2019-03 Setting Preliminary Levy on Taxable Property in Transit Area. Ms. Mastey noted that this Resolution was part of the proposed 2020 budget presented, during item number 10. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve Resolution #2019-03 Setting Preliminary Levy on Taxable Property in Transit Area. Motion carried.**

12.) Resolution #2019-04, Award of Radio Equipment Purchase and Installation. Steve Williams explained that Metro Bus began the process of joining the ARMER Radio System in 2004. The process was started on the Northstar Link commuter buses and now Metro Bus is seeking approval to equip the remainder of the fleet with the ARMER radios. DTM Services was awarded the labor portion of the bid at \$15,070.75. Motorola Solutions was awarded the radio purchase portion of the bid at \$313,591.42. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve Resolution #2019-04 Award of Radio Purchase and Installation. Motion carried.**

Department Update.

13.) IT Update. Steve Williams shared with the Board that the IT Department recently hired IT Specialist, Ken Campbell. Mr. Williams also discussed the continued software system updates. Phase 1 of the project was split into 2 parts in which Part 1 is complete and Part 2 is in the user acceptance portion of testing. Phase 2 is in the data conversion stages. Mr. Williams noted that Metro Bus has recently replaced a server and will begin looking at new technologies to replace the current farebox system.

Adjournment. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:20 p.m. Motion carried.**