

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 17th day of July, 2018 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum – Absent
	4. Kurt Hunstiger
	5. John Libert – Absent
Chief Executive Officer:	Ryan Daniel
Chief Finance and Administration Officer:	Paula Mastey – Absent

Additions or Changes to the Agenda. There were no changes. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the agenda as presented. Motion carried.**

Consent Agenda.

- 5.) Minutes of June 19, 2018 Regular Meeting.
- 6.) June 2018 Balance Sheet, Budget Statement and Bank Reconciliation.
- 7.) June 2018 List of Bills.
- 8.) June 2018 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.

Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Consent Agenda. Motion carried.

Open Forum. Ann Johnson and Todd Ledin spoke about Todd being denied a ride on the Trolley because the lift wasn't working. Todd was given a ride subscription that he didn't ask for. He stopped using Metro Bus to go to church because he couldn't get the times he wanted.

Kim Pettman was confused about why Ann and Todd were refused access on the Trolley. She was told it was because the bus was full, but doesn't believe that is a valid reason since able-bodied people are expected to make room for those with disabilities by standing. Would Metro Bus consider alternating the Trolley with a bus? It would provide over-flow seating and could get non-riders to begin riding the regular buses therefore increasing ridership.

9.) Resolutions #2018-3, #2018-4, and #2018-5: Appointments of Members to Dial-A-Ride Appeal Committee. Members added are: Kassara Kneeland (Good Shepherd), Eunice Adjei-Bosompem (St. Cloud Regional Human Rights Commission), Brenda Turner (St. Benedict's Center), Becky Berthiaume (Wacosa), Jim Cecil, and Amy Carter (RISE). **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve Resolutions #2018-3, #2018-4 and #2018-5. Motion carried.**

10.) Consideration of Personnel Policies: Chapter 12 Discipline and Chapter 13 Grievances. Sunny Hesse explained the revisions were made to provide clarity and more precise language and to make it more consistent with the Collection Bargaining Agreement related to Grievance timelines. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve Personnel Policies for Discipline and Grievances. Motion carried.**

11.) Consideration of Federal Grant Application and Award Management Policy. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Federal Grant Application and Award Management Policy. Motion carried.**

12.) Consideration of IT Policies: Physical Access Control and Acceptable Use of Technology. Steve Williams said there has been no change in what we are currently doing. Metro Bus is working toward having all policies documented. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve IT Policies for Physical Access Control and Acceptable Use of Technology. Motion carried.**

13.) Consideration of Contract with Avail for Phase II Software. Three qualified vendors responded to the RFP. An internal committee reviewed the bids and attended software demonstrations. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Phase II Software Contract with Avail. Motion carried.**

14.) Consideration of 2018 MOU with Rotary Club of St. Cloud for Trolley Shuttle. Rotary agrees to provide a route guarantee to Metro Bus for an amount not to exceed \$3,240 on twelve Wednesdays from June 13, 2018 to August 29, 2018. There was discussion about next year adding an additional bus to the Summertime by George service if the Rotary was willing to pay for it. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the 2018 MOU with Rotary Club for the Trolley Shuttle Service. Motion carried.**

15.) Consideration of 2018-2019 Contract with District 742. There were no changes from last year's contract with rides remaining at \$.90 per ride. **Commissioner Hunstiger moved and Commissioner Miller seconded a motion to approve the 2018-2019 Contract with District 742. Motion carried.**

16.) Consideration of 2018-2019 Joint Powers Agreement with St. Cloud Technical and Community College. SCTCC will pay \$40,000 for the school year for unlimited rides for their students. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the 2018-2019 Agreement with SCTCC. Motion carried.**

17.) Consideration of 2018-2019 Joint Powers Agreement with St. Cloud State University. SCSU will pay \$331,532.00 for unlimited rides for their students. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the 2018-2019 Agreement with SCSU. Motion carried.**

Department Updates.

18.) Roadeo Update. Ryan Daniel announced that Todd DeZurik took 1st place in the small bus division at the annual Minnesota State Bus Roadeo in Duluth. Chris Osmeck placed 6th in the same division. In the large bus division, Mike Keller placed 6th and Jerry Schmitz placed 7th. Todd will compete next year at the national convention in Palm Springs, CA.

Mr. Daniel addressed the concerns from the Open Forum. He explained that before the meeting, he and Commissioner Hunstiger were able to meet with Ann, Todd, Kim and the training department at the Trolley and demonstrate that the lift is in working order. The reason Todd was denied a ride last week was because the Trolley was filled to capacity including all standing room. A supervisor was able to assist him with taking a fixed route bus which got him to his destination faster than waiting for the next Trolley.

Adjournment. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:26 p.m. Motion carried.**