

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 19th day of September, 2017 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller
	3. Ryan Fitzthum
	4. Kurt Hunstiger
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Finance and Administration Officer:	Paula Mastey

Additions or Changes to the Agenda. Remove items #9 and #10. **Commissioner Libert moved and Commissioner Hunstiger seconded a motion to approve the Agenda as amended. Motion carried.**

Consent Agenda.

- 5.) Minutes of August 15, 2017 Regular Meeting.
- 6.) August 2017 Budget Statement and Bank Reconciliation.
- 7.) August 2017 List of Bills.
- 8.) August 2017 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link. **Commissioner Miller moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum. There was no one present to speak.

General Business.

- 9.) Recognition of Trainer, Dean Henkemeyer, for 30 Years of Service. (Cancelled)
- 10.) Recognition of Driver, Julie Dockendorf, for 25 Years of Service. (Cancelled)
- 11.) Recognition of IT Manager, Steve Williams, for 25 Years of Service.
- 12.) 2018-2027 Capital Improvement Plan Review. Paula Mastey shared information previously requested by the Board regarding Metro Bus's 10 year CIP. The total capital costs for the next ten years is estimated to be \$46,314,600 with a local contribution of \$9,262,920. The largest expense will be in 2026 when twenty-three fixed route CNG buses will need to be replaced. Other planned expenses include facilities improvements, a secondary transit hub in coordination with the 2016 Long Range Plan, and an electronic fare collection system.
- 13.) Transit System Comparison. The Commission previously requested information regarding how Metro Bus compares to other transit systems in costs and passengers. Paula Mastey included the following areas typically measured by MnDOT: Cost per Passenger, Revenue per Passenger, Passengers per Hour and Cost per Hour compared to similar transit systems in East Grand Forks, Mankato, Moorhead, Rochester and Duluth. Metro Bus had the lowest revenue per passenger, so it may be time to consider a fare increase this year.
- 14.) Contract Negotiations Update. Sunny Hesse reported that there have been a number of work sessions with Teamsters. Most of the language revisions are complete, but they

are still working through the financial pieces. The hope is to have both contracts complete for the October Board meeting.

Department Updates.

15.) Operations Update. Dave Green reported that preventable accidents are down 16% from last year and customer service complaints are down 41%. Service for SCSU was decreased due to their budgetary needs. Lady Slipper lot operations will move back to the Transit Center on the 25<sup>th</sup> of September. Three MCI buses should arrive in October with two more coming in 2018. Eight New Flyer CNG buses are scheduled to arrive in early 2018 and two DAR Champion buses will be here in October with five more arriving in 2018.

Adjournment. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to adjourn the meeting at 4:27 p.m. Motion carried.**