

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 16th day of May, 2017 at 4:00 p.m. at the Metro Bus Operations Center. Commissioner Kleis presided with the following present:

Commissioners:	1. Dave Kleis
	2. Rick Miller-absent
	3. Ryan Fitzthum
	4. Kurt Hunstiger-absent
	5. John Libert
Chief Executive Officer:	Ryan Daniel
Chief Finance and Administration Officer:	Paula Mastey
Chief Operating and Planning Officer:	Tom Cruikshank

Additions or Changes to the Agenda. There were none. **Commissioner Fitzthum moved and Commissioner Libert seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda.

- 5.) Minutes of April 18, 2017 Regular Meeting.
 - 6.) April 2017 Budget Statement and Bank Reconciliation.
 - 7.) April 2017 List of Bills.
 - 8.) April 2017 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.
- Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum. There was none.

General Business.

- 9.) Consideration of 2017-18 District 742 Contract. Mr. Korneck said there had been no changes from last year's contract and rides would remain at \$.90. **Commissioner Fitzthum moved and Commissioner Libert seconded a motion to approve the 2017-18 District 742 Contract. Motion carried.**
- 10.) Consideration of Summertime By George Trolley Contract. Mr. Daniel said the new contract was for 12 weeks of Wednesday service for an amount not to exceed \$5,310. **Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the 2017 SBG! Contract. Motion carried.**
- 11.) Consideration of Workers' Comp Policy Renewal. Ms. Mastey explained that the renewal quote from State Fund Mutual Insurance was \$248,608 down \$25,361 from last year's premium. **Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the State Fund Mutual Insurance policy for Workers' Compensation coverage from 5/15/2017 through 5/15/2018.** Commissioners Kleis and Fitzthum suggested going out for bid on a regular basis for professional services.
- 12.) Consideration of FY2017 Final Program of Projects. **Commissioner Fitzthum moved and Commissioner Libert seconded a motion to approve the FY2017 Final Program of Projects. Motion carried.**

13.) Resolution #2017-07, Authorization to Purchase Five Class 700 CNG Fixed Route Vehicles.

14.) Resolution #2017-08, MnDOT Authorizing Resolution 100% Grant for Feasibility Study.

15.) Resolution #2017-09, MnDOT Authorizing Resolution 100% Grant for Operating Expansion. **Commissioner Fitzthum moved and Commissioner Libert seconded a motion to approve Resolutions #2017-07, #2017-08, #2017-09. Motion carried.**

16.) Consideration of Company Restructuring. Mr. Daniel explained that the Chief Operations and Planning Officer position will be split into a Planning Manager and a Chief Operations Officer. A Training & Safety Manager position will be added and the Training department will move from Human Resources to Operations. The Training Instructor positions will become full-time, non-union positions. Scheduling duties will no longer be done by a dispatcher position, but instead will now be done by the Scheduling & Service Support Specialist. With the help of MnDOT funding, these changes will have little impact on the budget until 2020. **Commissioner Libert moved and Commissioner Fitzthum seconded a motion to approve the proposed company restructuring. Motion carried.** Commissioner Kleis said he thinks these types of structuring decisions should be made by administrative staff and do not need to be brought to the Board unless there are significant budget changes.

Department Updates.

17.) Marketing Summer Schedule of Events. Nate Ramacher shared with the Board the many summer events Metro Bus is involved in.

Other. Mr. Daniel reminded the Board that the annual Bus Rodeo will take place on May 18th from 1-4 p.m. and everyone is invited to attend.

Adjournment. **Commissioner Libert moved and Commissioner Fitzthum seconded a motion to adjourn at 4:22 p.m. Motion carried.**