

A regular meeting of the St. Cloud Metropolitan Transit Commission was held on the 21st day of February, 2017 at 4:00 p.m. at the Metro Bus Operations Center.

Commissioner Kleis presided with the following present:

|   |                             |
|---|-----------------------------|
| Commissioners:                            | 1. Dave Kleis               |
|   | 2. Rick Miller              |
|   | 3. Ryan Fitzthum-Arr. 4:03  |
|   | 4. Kurt Hunstiger           |
|   | 5. John Libert              |
| Chief Executive Officer:                  | Ryan Daniel                 |
| Chief Finance and Administration Officer: | Paula Mastey                |
| Chief Operating and Planning Officer:     | Tom Cruikshank              |
| Others:                                   | Dan Tideman - GLTArchitects |
| Metro Bus Staff:                          | Steve Williams              |
|   | Libby Dykema                |
|   | Gary Korneck                |
|   | Berta Hartig                |
|   | Ed Yorek                    |

Additions or Changes to the Agenda. There were none. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to approve the Agenda as presented. Motion carried.**

Consent Agenda.

5.) Minutes of December 20, 2016 Regular Meeting.

6.) December 2016 and January 2017 Budget Statement and Bank Reconciliation.

7.) December 2016 and January 2017 List of Bills.

8.) December 2016 and January 2017 Ridership Reports for Fixed Route, Dial-a-Ride and Northstar Link.

**Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Consent Agenda. Motion carried.**

Open Forum. There was none.

General Business.

9.) Consideration of Award for Fleet Liability, General Liability, Property and Miscellaneous Insurance. Gary Korneck explained this annual renewal contains very few changes in coverage. The overall premium increase was \$8,735 or 5%. **Commissioner Miller moved and Commissioner Libert seconded a motion to approve the Travelers Insurance Program and give direction to Mahowald Insurance to proceed with binding renewal coverage. Motion carried.**

10.) Resolution #2017-01, Award of General Contractor Bid for Garage Expansion. Mr. Korneck reported that thirteen (13) bid proposals were submitted in response to the formal bid request. The low bid was made by Gopher State Construction from Rice, MN for a total projected cost of \$1,681,400. The project includes an 8,600 sq. ft. extension to the Dial-a-Ride garage bus storage facility, a complete replacement of the main Operations Center roof and relocation of the radio communications tower. The estimated

total cost of the project was \$1.9 million. **Commissioner Miller moved and Commissioner Hunstiger seconded a motion to formally award the bid and enter into contract discussions with Gopher State Construction to perform as the General Contractor for the Garage Expansion project. Motion carried.** Commissioner Kleis suggested with the roof replacement looking into solar options as a way to get some energy cost savings. He suggested talking with the City of St. Cloud as they have done this in the past,

11.) Consideration of Changes to Routes 32 & 33. Mr. Cruikshank explained the minor changes to these two routes as a way to improve access which will increase ridership. Route 32 would divert to 14<sup>th</sup> Avenue and 18<sup>th</sup> Street NW so riders would no longer have to stand on the shoulder of CR29. Route 33 would have service added back to Northway Drive in the westbound direction to improve access to the Whitney Senior Center and the new Aquatic Center. The changes will be implemented in April or early May. **Commissioner Fitzthum moved and Commissioner Hunstiger seconded a motion to approve the proposed changes to Routes 32 and 33. Motion carried.**

Executive Director and Department Updates.

12.) Maintenance Department Update. Ed Yorek said the garage addition will begin May 1<sup>st</sup> and be completed by September 1<sup>st</sup>. Two new Dial-a-Ride CNG buses were put on the road just recently and are running well. Two more will be delivered by mid-summer to add to the CNG fleet of 27 already running. The three MCI coach buses will be replaced by the fall of 2017. Commissioner Kleis asked about electric buses, but Mr. Yorek said they would be cost prohibitive at this time. New technology could change that in the future.

Adjournment. Commissioner Kleis adjourned the meeting at 4:21 p.m.